

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
FEBRUARY 21, 2013

On Thursday, February 21, 2013, the Parks and Recreation Advisory Board meeting was called to order by Chairperson Diane McMahon at 8:15 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Diane McMahon, Chairperson; Lisa Nye-Salladin Vice-Chairperson; Jim Gardner, Ed Wallace, Susan Sander, David Lipscomb, Meg Scott-Johnson, Nancy Alford

ABSENT MEMBERS:

None

STAFF PRESENT:

Malcolm Matthews, Director of Parks & Recreation; Tina Morales, Office Manager

CALL TO ORDER

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

- 2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on January 17, 2013. Mr. Wallace moved to approve minutes; motion was seconded by Mrs. Alford and passed 7-0.

3. INFORMATION AND DISCUSSION:

- 3A. Reminder of appointment / re-appointment to board: Mr. Matthews announced that there will be two vacancies due to the expiration of seats by Diane McMahon, Chairperson and Jim Gardner. There will be a special "thank you" presentation for the exiting members at the next board meeting scheduled for March 21, 2013.

Lisa Nye-Salladin arrived at 8:19 a.m.

- 3B. Capital Improvements Report: Mr. Matthews distributed a handout describing current status of the following capital improvements: River Trail – Package A- 95% complete with in-house work (99% complete overall) additions to this project will be culvert railings, a parking bollard, signage, bike racks, bulletin boards and TDLR will inspect for ADA regulation compliance. River Trail – Package B and Louise Hays / Lehmann & Monroe Parks Project- 5% complete, a design contract is in progress with HALFF & Associates. Discussion underway in regards to plans and specifications. Utility construction delayed due to negotiations for easements needed to complete utility project; these negotiations have impacted the Louise Hays Park closure and delayed this closure till May 1, 2013. Schultz Park – 95% complete, replaced playground, added ADA path of travel and more signage needed. Sample Park – 10% complete, will replace two sets of playground equipment with one installation occurring this year. Westland Park – 10% complete, needs to be upgraded to comply with ADA regulations; also, adding some sidewalks. Lytle Park – 25% complete, playground equipment was replaced two years ago. Installing a climbing wall,

this will be completed within the next week. Golf Course Pavilion / Parking Landscape and Irrigation – 5% complete, will construct a pavilion and a new parking lot at the entrance of the Golf Course. Mr. Matthew's will be contributing to the design work for this project. CREZ Line Landscape – 5% complete, utility poles are being installed one-hundred yards west of the "Kerrville" I10 sign. Old City Hall Demo – 50% complete, the City will be selling this property. Demolition of this building will include acquiring an asbestos survey; the whole process is set to be completed within 3-4 weeks. Police Headquarters Elevator – 90% complete, contract to install safety arm in elevator to comply with TDLR compliance.

Mr. Matthews recommends the board review a power-point presentation of all capital improvement projects, at the March 21, 2013 board meeting to present to City Council.

Mrs. Alford made a motion to recommend to City Council that budgeting for park improvements be continued. Motion was seconded by Mr. Wallace and passed 8-0.

- 3C. Director's Report: Mr. Matthews brought the introduction of Senate Bill 96 and House Bill 754, to the board's attention. These bills as introduced in the current legislative sessions, would no longer allow the use of eminent domain for any recreational purpose, park, or trail. If passed, the production of the next phase of the River Trail project will be stopped. These bills have been introduced in the past but have failed; but, failure should not allow us to assume they will not pass this time. Groups such as the Texas Municipal League, Texas Recreation and Parks Society, and the members of the Texas Society of Landscape Architects are alerted. Mr. Matthews recommended to the board that members alert anyone or groups they believe have interest in these bills. Recreation Manager Position- still in the recruiting process; projects pending are the City Softball League, Lifeguard recruiting, and the Annual Summer Guide. Texas Hill Country Senior Softball League- will be utilizing the Singing Wind Softball Fields for practice and games. Keirville Canoe and Kayak- will be extending their contract on month to month bases until Louise Hays Park closure is finalized. FY14 Budget- in process and will mirror FY13 budget. Kerrville – Schreiner Park Fees- City Council presented with an agenda item to be able to adjust fees so that they are negotiable for certain holidays.

#### 4. ITEMS FOR FUTURE AGENDA

- 4A. Approval of Parks Board Minutes of meetings held on February 21, 2013.
- 4B. Recognition of members, Diane McMahon, Chairperson and Jim Gardner
- 4C. Continue discussions on Senate Bill 96 and House Bill 754

#### 5. ANNOUNCEMENTS OF COMMUNITY INTEREST

Mr. Matthews announced the Daddy / Daughter Dance held on February 9, 2013, very successful with 220 maximum attendances. Mr. Matthews suggested that we look into expanding attendance to meet demand of increasing overflow ticket sales.

#### 6. ADJOURNMENT

Mr. Wallace move to adjourn; motion seconded by Mrs. Scott – Johnson and passed 8-0. Meeting adjourned at 9:37 a.m.

Edgar A. Wallace  
APPROVED: for Diane McMahon  
Diane McMahon - Chairperson

DATE: 2/21/13

ATTEST:   
Malcolm Matthews, Director of Parks & Recreation

RECORDING SECRETARY:   
Tina Morales, Office Manager