

PARKS AND RECREATION ADVISORY BOARD
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS
April 18, 2013

On Thursday, April 18, 2013, the Parks and Recreation Advisory Board meeting was called to order by Vice - Chairperson Lisa Nye - Salladin at 8:20 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Lisa Nye-Salladin Vice-Chairperson; Ed Wallace, Susan Sander, David Lipscomb, Meg Scott-Johnson, Nancy Alford, Bill Muse, Carol Lenard

ABSENT MEMBERS:

None

STAFF PRESENT:

Malcolm Matthews, Director of Parks & Recreation; Destini Leija, Parks and Recreation Specialist; Tina Morales, Office Manager

CALL TO ORDER

1. VISITOR/CITIZENS FORUM:

Mr. Matthews introduced the new Park Board members, Bill Muse, and Carol Lenard.

2. APPROVAL OF MINUTES:

- 2A. Approval of the minutes of the Parks and Recreation Advisory Board meeting held on February 21, 2013; Mrs. Alford moved to approve the minutes as presented, the motion was seconded by David Lipscomb, and passed 8-0. Approval of the minutes of the Parks and Recreation Advisory Board meeting held on March 21, 2013; Mr. Wallace moved to approve the minutes with the following addition that Mr. Matthews send Mrs. Alford information on the history of Lytle Park, the motion was seconded by Ms. Sander, and passed 8-0.

3. INFORMATION AND DISCUSSION:

- 3A. Introduction of New Staff: Mr. Matthews announced that the Parks and Recreation Department is in the process of hiring this year's summer staff; ,as well as, four new seasonal staff members of the Parks Maintenance Department. Mr. Matthews introduced Destini Leija, the new Parks and Recreation Specialist, who will be responsible for Aquatics, Special Events, and the Parks and Recreation Administrative Office. Ms. Leija is a certified Jeff Ellis and Associates member who has previously held the position of manager at the Olympic Pool for three years. Mr. Matthews stated that the board members will receive an updated organizational chart and Parks and Recreation staff listing, as soon as possible.
- 3B. Scheduling of Spring Parks Tour for May: Next meeting will be held on Thursday, May 23, 2013 at 8:00 am. Members will meet at Louise Hays Park, Tranquility Island parking lot. Mr. Matthews will give a two hour tour of the following locations: first, Louise Hays Park and Lehmann Monroe Park; second, River Trail sequencing; and third, Sample Park and the Olympic Pool. (As time permits, other sites may be included.)

- 3C. River Trail/Parks Improvements Project Update: Mr. Matthews distributed the handout, *Monthly Status Report of River Trail Parks and Projects*. This document is the same one given monthly to the City Council and the Economic Improvement Cooperation. Mr. Matthews will send this report monthly to all park board members.
- A verbally update of the River Trail project phases was provided. Discussion was held on the closure time of Louise Hays/Lehmann and Monroe Parks, which currently stands at 16-18 months, beginning in mid-July. Work planned there includes major utility line construction, followed by trail and park improvements.
- 3C. Director's Report: Mr. Matthews spoke on the following. Aquatics - hiring of the lifeguard staff in progress; their training to begin this weekend. Spring Softball League - in progress. Hailey Olden, the new Recreation Coordinator, plans to establish a Summer Softball League this season. Summer Season - with the anticipation of a drought this season, we are making the necessary arrangements for an adequate mowing schedule. FY14 Budget- in process and will mirror FY13 budget; we will need to revisit staffing in order to prepare for the FY15 budget.

4. **ITEMS FOR FUTURE AGENDA**

- 4A. Parks and Recreation Advisory Board Spring Tour scheduled on May 23, 2013.
- 4B. Election of officers in June 2013.

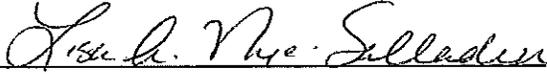
5. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Sander announced that there have been two Heritage Girl Scout members who have volunteered their time at the Riverside Nature Center to complete planting along the River Trail. Eagle Scout members have also volunteered to help with landscaping.

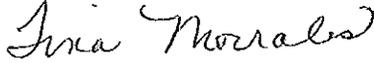
Mrs. Nye Salladin announced that various community volunteers have established ongoing work days at Kerrville – Schreiner Park, to clear brush on the walking trails. Anyone is welcome to help clear.

6. **ADJOURNMENT**

Mr. Wallace moved to adjourn; motion seconded by Ms. Sander and passed 8-0. Meeting adjourned at 9:30 a.m.

APPROVED:  DATE: 4/18/2013
Lisa Nye-Salladin Vice-Chairperson

ATTEST: 
Malcolm Matthews, Director of Parks & Recreation

RECORDING SECRETARY: 
Tina Morales, Office Manager