

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
OCTOBER 16, 2014

On Thursday, October 16, 2014, the Parks and Recreation Advisory Board meeting was called to order by Ed Wallace, Chair at 8:17 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Ed Wallace, Chair; David Lipscomb, Jacklyn Kayne, Jay Munson, Jim Gardner

ABSENT MEMBERS:

Nancy Alford, Vice-Chair; Meg Scott-Johnson, Bill Muse

STAFF PRESENT:

Malcolm Matthews, Director of Parks and Recreation; Tina North, Office Manager

CALL TO ORDER

1. VISITOR / CITIZENS FORUM:

Gary Thomas, City of Kerrville resident, took the podium and spoke on concerns he has with the upkeep and landscaping of the H-E-B Tennis Center. Mr. Matthews let Mr. Thomas know the tennis center was under the Golf and Tennis Department, but that he would pass on his concerns to them.

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on September, 18 2014. Mr. Lipscomb motioned to approve minutes; motion was seconded by Mr. Gardner and passed 5-0.

3. INFORMATION AND DISCUSSION:

3A. Discussion of Park Concessions: Mr. Matthews distributed a handout and spoke on the following: the general handling of concessions in parks in Kerrville; there have been two different approaches to concessions, 1) water and land based recreational equipment rental; i.e. boats, kayaks, tubes, bicycles, etc., which have been handled via two separate license agreements between the City of Kerrville and Kerrville Kayak and Canoe, Inc. with river access at Louise Hays Park and Kerrville-Schreiner Park, and 2) food and beverage concessions; these types of concessions are not allowed by ordinance in City parks. In the future, the city is considering specific areas for equipment rental and possibly food and beverage concessions to allow better service to park patrons. The areas designated could be at the River Trail trailheads (parking areas), Kerrville-Schreiner Park, specific areas in Louise Hays Park, and possibly at designated areas in other parks. At the current time, the City will be issuing a Request for Proposals (RFP) for the two historical concession locations in Louise Hays Park and Kerrville-Schreiner Park for a minimum of water and land based equipment rentals. This RFP will be an open call for all interested concession responders. Mr. Matthews will provide the board members with a final draft of the concession agreement to receive any additional input.

3B. Director's Report: Mr. Matthews provided an update on the following: River Trail- portions of the River Trail and the Parks Project are 50% complete; dedication scheduled in spring of 2015.

In addition to the construction underway, the city has decided to add a playground above the interactive fountain. Parks staff is working in conjunction with the Streets Department to complete much of the work in the park. Parks staff will also complete the landscaping and site completion after contractors have completed their work. Dog Park - Staff will be working with the Kerr County Leadership Program on an upcoming weekend project to kick off this project. Family Fright Night - the first annual Halloween event to be held October 31<sup>st</sup> at the Kerrville-Schreiner Park; this event will include trick-or-treating, a costume contest, and a Halloween movie. Trick-or-treating will be held in the Riverside Mini Cabin area. Each of the 8 cabins will be sponsored and decorated by a local business and will distribute candy to event goers. The night will end with a movie in the Amphitheater featuring "Hotel Transylvania". Annual Bow Hunt - this event is to be held at the Kerrville-Schreiner Park from November 28<sup>th</sup> thru December 19<sup>th</sup> and is coordinated with the Texas Parks and Wildlife department on the Hillside/Southside of the park. FY15 Budget - will mirror much of the FY14 budget with additional staff in the Park Maintenance division.

4. ITEMS FOR FUTURE AGENDA:

4A. No discussion

5. ANNOUNCEMENTS OF COMMUNITY INTEREST:

5A. No discussion

6. ADJOURNMENT:

Ms. Kayne moved to adjourn; motion seconded by Mr. Gardner and passed 5-0. Meeting adjourned at 9:15 a.m.

APPROVED: Edmund C. Wallace  
Ed Wallace, Chair

DATE: 10/16/2014

ATTEST: Malcolm Matthews  
Malcolm Matthews, Director of Parks and Recreation

RECORDING SECRETARY: Tina North  
Tina North, Office Manager