

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
FEBRUARY 19, 2015

On Thursday, February 19, 2015, the Parks and Recreation Advisory Board meeting was called to order by Nancy Alford, Vice Chair at 8:18 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Nancy Alford, Vice-Chair; David Lipscomb, Meg Scott-Johnson, Jacklyn Kayne, Jay Munson

ABSENT MEMBERS:

Ed Wallace, Chair; Bill Muse, James Gardner

STAFF PRESENT:

Malcolm Matthews, Director of Parks and Recreation; Tina North, Office Manager

CALL TO ORDER

1. VISITOR / CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

- 2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on January 15, 2015. Ms. Scott-Johnson motioned to approve minutes; motion was seconded by Mr. Lipscomb and passed 5-0.

3. INFORMATION AND DISCUSSION:

- 3A. Reminder of appointment / re-appointment to board: Mr. Matthews announced that the following board members will be eligible for re-appointment; Ed Wallace, Chair, Nancy Alford, Vice-Chair, Jim Gardner and Bill Muse. There will be one vacancy due to the expiration of the seat held by David Lipscomb. Reappointment applications were distributed and members were informed that they will need to return the application to the city secretary's office. Members were also reminded that whoever elects not to reapply for another term will be required to serve on the board until all seats are filled.
- 3B. Current Projects and Events Update: Mr. Matthews provided an update on the following: Louise Hays Park / River Trail Package B - contractors are in the last phases of construction in Louise Hays Park while the city Streets Department has begun the paving segments of park roads and parking lots. The parks maintenance crew is continuing to work on several small construction projects pending contractors' departure, at which time staff will begin the final phases. The River Trail Package B project that runs from Louise Hays Park to G St. is completed; however, the portion of the trail that runs from G St. to the Kerrville-Schreiner Park is approx. 80% complete. The rainy weather has been the challenge faced with concrete pouring schedules. Interest has peaked for future rental usage of the new river trail with several groups inquiring about fees in order to hold special events. A committee of city employees will be appointed to plan the groundbreaking and dedication ceremonies for both Louise Hays Park and the River Trail Packages. Opening should be ready for the end of the school year. Singing Wind Softball Complex - the Hill Country Senior Softball League and the City of Kerrville have a fee based, weekly field usage agreement for practice and games. The park maintenance staff has worked with the HCSSL and held a work day of fifteen

volunteers to help make better playing conditions in these fields. Open registration is in process for the city Spring Adult Softball League, with deadline scheduled for March 2, 2015. Kerrville-Schreiner Park - staff is in the process of repairing water leaks and installing new pipe lines, as well as, renovating the park restrooms with new siding. Spring Break will be the beginning of the busy season in KSP. Park Maintenance - preparing for the demands of the spring season in all City parks and focused on the Louise Hays Park renovations, installation of the new Dog Park, landscaping, and training/operation of the Interactive Fountain. In addition, staff will be repairing air conditioning and roofs of city buildings. Concessions - Request for Proposal (RFP) is out for water and land based equipment rental concessions. Proposals submitted will be evaluated on experience, value to the City and public, quality of equipment, and operations plan. The City may consider food and beverage concessions in parks at a later date. Daddy Daughter Dance - held on February 14, 2015, with an increase in capacity this year- there were 286 attendees at this always popular event. Lifeguard Hiring and Training - recruiting has begun for the Olympic Pool; training schedule pending.

3C. Discussion of Spring Park Tour: Mr. Matthews requested that the board think about time, places, and date for this year's spring park tour in April; to be discussed at the next board meeting.

3D. Director's Report: Mr. Matthews spoke on the following. The Youth Sports Complex will be the newest upcoming project, to be located at Holdsworth Drive. This complex will be utilized by local youth soccer and baseball and slated to be completed in 2016. FY16 Budget workshop is set in January 2015 and the next budget will closely mirror the FY15 Budget.

4. ITEMS FOR FUTURE AGENDA:

4A. April 2015 - Spring Tour and Capital Improvement Project Update

5. ANNOUNCEMENTS OF COMMUNITY INTEREST:

5A. No discussion

6. ADJOURNMENT:

Ms. Kayne moved to adjourn; motion seconded by Mr. Munson and passed 5-0. Meeting adjourned at 9:20 a.m.

APPROVED: Nancy Alford  
Nancy Alford, Vice-Chair  
(EXU)

DATE: 2/19/2015

ATTEST: Malcolm Matthews  
Malcolm Matthews, Director of Parks and Recreation

RECORDING SECRETARY: Tina North  
Tina North, Office Manager