

PARKS AND RECREATION ADVISORY BOARD
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS
MARCH 19, 2015

On Thursday, March 19, 2015 the Parks and Recreation Advisory Board meeting was called to order by Ed Wallace, Chair at 8:15 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Ed Wallace, Chair; Nancy Alford, Vice-Chair; David Lipscomb, Meg Scott-Johnson, Bill Muse, Jacklyn Kayne, Jay Munson, James Gardner

ABSENT MEMBERS:

None

STAFF PRESENT:

Malcolm Matthews, Director of Parks and Recreation; Tina North, Office Manager

CALL TO ORDER

1. VISITOR / CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

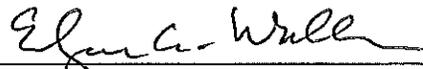
- 2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on February 19, 2015. Ms. Kayne motioned to approve minutes; motion was seconded by Ms. Scott-Johnson and passed 8-0.

Mr. Matthews presented board member David Lipscomb with a plaque for his service from 2011- 2015.

3. INFORMATION AND DISCUSSION:

- 3A. FY16 Budget Update: Mr. Matthews discussed that city staff have begun reviewing revenue estimates and tax rolls for the FY16 budget. The FY16 budget is estimated to mirror FY15 with minimal budget adjustments planned. FY15 budget had some changes with additional staffing for the Park Maintenance division in order to accommodate several new capital improvement projects and new mowing crew. These new projects will dramatically increase the demands on the maintenance staff; although, during the winter season the additional staff will be working with the Streets Department on ditch and drainage construction projects. While working on the FY16 budget, the Parks Department has budgeted for all additional facilities and amenities to include the River Trail and the Louise Hays Park improvements. There may be some adjustments made in the upcoming FY16 and FY17 budget years to prepare for the operation of the new Youth Sports Complex.
- 3B. Capital Improvements Update: Mr. Matthews provided a summary slide show on the following: an overview of the west-side of Louise Hays Park, Package B of the River Trail from Tranquility Island to G Street, the Interactive Fountain and the paving projects that are underway by the city Streets Department.

- 3C. Discussion of Spring Parks Tour: Mr. Matthews asked the board to agree on the following date for the annual Spring Park tour; April 24th at 8:15am. The board agreed. Mr. Matthews stated that this year's Spring Park tour will tentatively consist of the following: 1.) River Trail- trail heads at KSP and G Street 2.) Louise Hays Park and Lehmann Monroe park construction 3.) Youth Sports Complex location at Holdsworth Drive 4.) Lowry and Guadalupe Parks.
- 3D. Director's Report: Mr. Matthews gave an update on the following; Lifeguard recruitment- Aquatics has seventeen positions to fill. Kerrville – Schreiner Park- has full occupancy for the 2015 Spring Break weekend; some challenges for the maintenance staff will be weed eating and mowing along with additional responsibilities. Texas Hill Country Senior Softball League- is underway with some adjustments made to the Singing Winds Park softball fields to accommodate their needs. Special Events- the Parks Department has hired Melissa Blanchard as the new part-time Recreation Coordinator. Ms. Blanchard is in the process of working on all the upcoming annual events to include; *Movies in the Park, Get Outdoors Day, Bike Rodeo* and the *Spring & Summer Softball leagues.*
4. ITEMS FOR FUTURE AGENDA:
- 4A. No discussion
5. ANNOUNCEMENTS OF COMMUNITY INTEREST:
- 5A. Ms. Kayne distributed a flyer announcing the Kerr County Market Days schedule.
6. ADJOURNMENT:
Mr. Muse moved to adjourn; motion seconded by Ms. Kayne and passed 8-0. Meeting adjourned at 9:30 a.m.

APPROVED: 
Ed Wallace, Chair

DATE: 3/19/2015

ATTEST: 
Malcolm Matthews, Director of Parks and Recreation

RECORDING SECRETARY: 
Tina North, Office Manager