

AGENDA FOR REGULAR MEETING

KERRVILLE CITY COUNCIL

TUESDAY, FEBRUARY 23, 2016, 6:00 P.M.

KERRVILLE CITY HALL COUNCIL CHAMBERS

701 MAIN STREET, KERRVILLE, TEXAS

KERRVILLE CITY COUNCIL AGENDA
REGULAR MEETING, TUESDAY, FEBRUARY 23, 2016, 6:00 P.M.
CITY HALL COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS

CALL TO ORDER

INVOCATION: by Susan Liljestrand, Associate Pastor at the First Presbyterian Church.

PLEDGE OF ALLEGIANCE TO THE FLAG: Those in attendance may stand if they wish.

1. VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

2. PRESENTATION:

2A. Proclamation proclaiming March as American Red Cross Month. (Mayor Pratt)

2B. Resolution of Commendation to David Watterson for service on the Planning and Zoning Commission. (Mayor Pratt)

2C. Resolution of Commendation to Tyler Archer and Brenda Hughes for service on the Food Service Advisory Board. (Mayor Pratt)

2D. Resolution of Commendation to Scott Bolton for service on the Main Street Advisory Board. (Mayor Pratt)

2E. Resolution of Commendation to Danny Almond; Mark Bosma; Richard Charter, II; John Harrison; David Lipscomb; John Lovett; Ben Low; Justin MacDonald; John Miller; and Carol Swanson for their service on the Reuse Water ad hoc Advisory Committee. (Mayor Pratt)

2F. Presentation of the Kerrville Beautification Advisory Committee's Beautification Recognition program Awards. (Beautification Advisory Committee)

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: February 19, 2016 at 2:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Brenda Craig
City Secretary, City of Kerrville, Texas

3. CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a councilmember asks for separate consideration of an item. It is recommended that City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

3A. Minutes of the city council regular meeting held December 8, 2015, and the special meeting held December 15, 2015. (staff)

END OF CONSENT AGENDA

4. CONSIDERATION AND POSSIBLE ACTION:

4A. Report on the water/wastewater analysis performed by Freese and Nichols on the Peterson Farm Road property and direction to staff. (staff)

4B. Building naming request from Playhouse 2000, Inc. for the new Cailloux Campus Support Facility located at 913 Jefferson Street. (staff)

5. INFORMATION AND DISCUSSION:

5A. Regulation of video gambling activities and video gambling machines and the creation of a citizen's advisory council to provide feedback to the City Council. (Mayor Pratt)

5B. Budget and economic update. (staff)

6. BOARD APPOINTMENT:

6A. Planning and Zoning Commission. (staff)

7. ITEMS FOR FUTURE AGENDAS

8. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: February 19, 2016 at 2:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Brenda Craig
City Secretary, City of Kerrville, Texas

9. EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code, including the following matters:

9A. Section 551.074:

- Appointment to the Planning and Zoning Commission.

9B. Sections 551.071 and 551.072:

Discuss the purchase, exchange, lease, sale, or value of real property, the public discussion of which would not be in the best interests of the City's bargaining position with third parties, regarding property interests related to the following:

- River trail.

10. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

11. ADJOURNMENT.

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: February 19, 2016 at 2:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Brenda Craig
City Secretary, City of Kerrville, Texas

Agenda Item:

2A. Proclamation proclaiming March as American Red Cross Month. (Mayor Pratt)



PROCLAMATION

WHEREAS, For more than 99 years, the American Red Cross of the Texas Hill Country has been the place where citizens join together and are always willing to take care of others in situations from home fires and windstorms to flooding and man-made disasters; and

WHEREAS, The Red Cross is dedicated to training our community in CPR, first aid, disaster preparedness, and other life-saving skills; and

WHEREAS, The Red Cross is a volunteer-led organization that relies on the generosity of the American people,

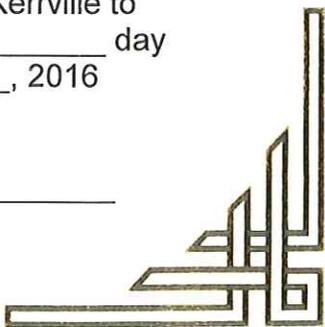
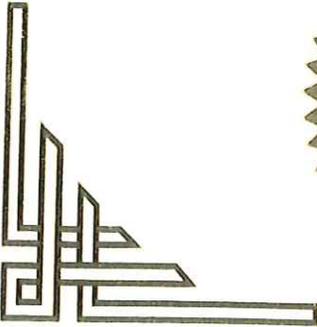
NOW, THEREFORE, I, Jack Pratt, Jr., Mayor of the City of Kerrville, Texas, do urge all residents of Kerr County to volunteer their time and give generously to the American Red Cross and its local office, and do hereby proclaim March 2016; as



MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kerrville to be affixed hereto, the _____ day of _____, 2016

Jack Pratt, Jr., Mayor



Agenda Item:

2B. Resolution of Commendation to David Watterson for service on the Planning and Zoning Commission. (Mayor Pratt)



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, DAVID WATTERSON has served as a commissioner on the Planning and Zoning Commission with the date of service beginning January 12, 2010, and

WHEREAS, DAVID WATTERSON has served faithfully and dutifully on said commission;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **DAVID WATTERSON** be recognized for outstanding service as a commissioner on the Planning and Zoning Commission, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the 23 day of February, 2016.

ATTEST:

Brenda G. Craig
Brenda G. Craig, City Secretary



[Signature]
Jack Pratt, Jr., Mayor

[Signature]
Gary Stork, Mayor Pro Tem

[Signature]
E. Gene Allen, Councilmember

[Signature]
Stephen P. Fine, Councilmember

[Signature]
Bonnie White, Councilmember

Agenda Item:

2C. Resolution of Commendation to Tyler Archer and Brenda Hughes for service on the Food Service Advisory Board. (Mayor Pratt)



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, TYLER ARCHER has served as a member of the Food Service Advisory Board with the date of service beginning December 13, 2011; and

WHEREAS, TYLER ARCHER has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **TYLER ARCHER** be recognized for outstanding service as a member of the Food Service Advisory Board, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the 23 day of February, 2016.

ATTEST:

Brenda G. Craig
Brenda G. Craig, City Secretary

Jack Pratt, Jr.
Jack Pratt, Jr., Mayor

Gary Stork
Gary Stork, Mayor Pro-Tem

Stephen Fine
Stephen Fine, Councilmember

Bonnie White
Bonnie White, Councilmember

E. Gene Allen
E. Gene Allen, Councilmember





City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, BRENDA HUGHES has served as a member of the Food Service Advisory Board with the date of service beginning December 13, 2011; and

WHEREAS, BRENDA HUGHES has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **BRENDA HUGHES** be recognized for outstanding service as a member of the Food Service Advisory Board, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the 23 day of February, 2016.

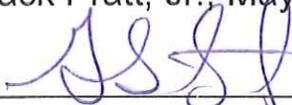
ATTEST:



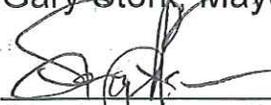
Brenda G. Craig, City Secretary



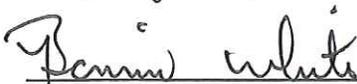
Jack Pratt, Jr., Mayor



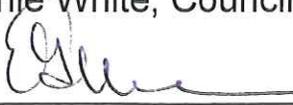
Gary Stork, Mayor Pro-Tem



Stephen Fine, Councilmember



Bonnie White, Councilmember



E. Gene Allen, Councilmember



Agenda Item:

2D. Resolution of Commendation to Scott Bolton for service on the Main Street Advisory Board. (Mayor Pratt)



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, SCOTT BOLTON has served as a member of the Main Street Advisory Board with the date of service beginning July 23, 2013; and

WHEREAS, SCOTT BOLTON has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **SCOTT BOLTON** be recognized for outstanding service as a member of the Main Street Advisory Board, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the 23RD day of February, 2016.

ATTEST:

Brenda G. Craig
Brenda G. Craig, City Secretary

Jack Pratt, Jr.
Jack Pratt, Jr., Mayor

Gary Stork
Gary Stork, Mayor Pro Tem

Stephen P. Fine
Stephen P. Fine, Councilmember

Bonnie White
Bonnie White, Councilmember

E. Gene Allen
E. Gene Allen, Councilmember



Agenda Item:

2E. Resolution of Commendation to Danny Almond; Mark Bosma; Richard Charter, II; John Harrison; David Lipscomb; John Lovett; Ben Low; Justin MacDonald; John Miller; and Carol Swanson for their service on the Reuse Water ad hoc Advisory Committee. (Mayor Pratt)



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, DANNY ALMOND has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, DANNY ALMOND has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **DANNY ALMOND** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, MARK BOSMA has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, MARK BOSMA has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **MARK BOSMA** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, RICHARD CHARTER, II has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, RICHARD CHARTER, II has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **RICHARD CHARTER, II** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, JOHN HARRISON has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, JOHN HARRISON has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **JOHN HARRISON** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, DAVID LIPSCOMB has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, DAVID LIPSCOMB has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **DAVID LIPSCOMB** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, JOHN LOVETT has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, JOHN LOVETT has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **JOHN LOVETT** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, BEN LOW has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, BEN LOW has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **BEN LOW** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, JUSTIN MACDONALD has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, JUSTIN MACDONALD has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **JUSTIN MACDONALD** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, JOHN MILLER has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, JOHN MILLER has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **JOHN MILLER** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, CAROL SWANSON has served as a member of the Reuse Water ad hoc Advisory Committee with the date of service beginning December 15, 2015; and

WHEREAS, CAROL SWANSON has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **CAROL SWANSON** be recognized for outstanding service as a member of the Reuse Water ad hoc Advisory Committee, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the ____ day of _____, 2016.

ATTEST:

Brenda G. Craig, City Secretary

Jack Pratt, Jr., Mayor

Gary Stork, Mayor Pro Tem

Stephen P. Fine, Councilmember

Bonnie White, Councilmember

E. Gene Allen, Councilmember

Agenda Item:

2F. Presentation of the Kerrville Beautification Advisory Committee's
Beautification Recognition program Awards. (Beautification Advisory Committee)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Presentation of the Kerrville Beautification Advisory Committee's
Beautification Recognition Program Awards

FOR AGENDA OF: February 23, 2016 **DATE SUBMITTED:** February 16, 2016

SUBMITTED BY: Ashlea Boyle  **CLEARANCES:** Todd Parton
Asst. Director of Parks and Recreation City Manager

EXHIBITS:

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$	\$	\$	

PAYMENT TO BE MADE TO:

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

The Kerrville Beautification Advisory Committee will present their award(s) for the Beautification Recognition Program.

RECOMMENDED ACTION

No action necessary.

Agenda Item:

3A. Minutes of the city council regular meeting held December 8, 2015, and the special meeting held December 15, 2015. (staff)

CITY COUNCIL MINUTES
REGULAR MEETING

KERRVILLE, TEXAS
December 8, 2015

On December 8, 2015, the Kerrville City Council meeting was called to order at 6:00 p.m. by Mayor Pratt in the city hall council chambers at 701 Main Street. The invocation was offered by Kristin Mudry, the Welcome Lady from Kerr County Hospitality Ministry, followed by the Pledge of Allegiance led by Police Chief David Knight.

COUNCILMEMBERS PRESENT:

Jack Pratt	Mayor
Gary F. Stork	Mayor Pro Tem
Stephen P. Fine	Councilmember
Bonnie White	Councilmember
Gene Allen	Councilmember

COUNCILMEMBER ABSENT: None

CITY CORE STAFF PRESENT:

Todd Parton	City Manager
Mike Hayes	City Attorney
Kristine Day	Deputy City Manager
Brenda Craig	City Secretary
Sandra Yarbrough	Director of Finance
Ashlea Boyle	Special Projects Manager
Kim Meisner	Director of General Operations
David Knight	Police Chief
Dannie Smith	Fire Chief
Trent Robertson	City Planner
Scott Loveland	Assistant Public Works Director

VISITORS PRESENT: List on file in city secretary's office for the required retention period.

1. VISITORS/CITIZENS FORUM:

1A. Marjorie Riettini noted great things were happening in the parks and athletic facilities; however, the HEB Tennis Center courts badly needed repair. About 30 persons used the courts daily and tournaments brought in revenue. She understood that \$1.5 million was budgeted in 2017-18, but the tennis courts needed repair sooner.

2. PRESENTATIONS:

2A. Employee recognitions for 30 years of service in the Kerrville Fire Department: J. Mitchell Ray (absent) and Mickey Smart.

3. CONSENT AGENDA:

Ms. White requested Items 3A and 3B be removed from the consent agenda.

Ms. White moved to approve consent agenda items 3C and 3D; Mr. Fine seconded the motion, and the motion passed 5-0:

3C. Reimbursement of parade permit fees in the amount of \$100 paid by the veterans parade committee for the 2015 Veteran's Day Parade.

3D. Authorize execution of a contract with Kerr County for conducting the May 7, 2016 City of Kerrville General Election.

END OF CONSENT AGENDA

3A. Construction contract with Swat Construction, Inc. for the Bear Creek Road at Guadalupe River culvert grate replacement project in the amount of \$55,900.00 and authorization for the city manager to execute additional change orders which may not exceed a total contract value of \$69,875.00.

Council discussed the following:

- The cost of the grate itself was \$29,000 in the winning bid; the next highest bid was \$50,000; why was there such a large difference?
- All city projects had engineering specifications and went through a bid process.

Ms. Day stated that the contractor would be required to meet all specifications or the city would not accept the project; she discussed reason why bids fluctuated.

Ms. White moved for approval of item 3A; Mr. Fine seconded the motion and it passed 5-0.

3B. Economic development grant agreement between Playhouse 2000, Inc. and the City of Kerrville, Texas Economic Improvement Corporation (EIC), in the amount of \$108,500.00 to be used: 1) replacement of all stage curtains in The Cailloux Theater; 2) replacement of portable seating in the VK Garage Theater; and 3) repairs and maintenance to the theater's Steinway Concert Grand Piano.

Council discussed the following:

- Bids for the chairs were over \$300 each and in total exceeded \$50,000. Staff noted the chairs did not have to go through a city bid process since the buyer, Playhouse 2000, Inc. (P2K), was a private corporation. Jeffrey Brown, P2K administrator, noted the chairs were specific to the theater industry and bids were received directly from the manufacturer; however, he would check with other vendors, whose names were given to him by a councilmember, to see if they would like to place a bid.
- Did the interlocking chairs meet specifications of the fire code? Chief Smith stated if given the information, he would research for fire code compliance.
- The chairs being replaced were over ten years old and would be used in P2K's new facility.
- The bids and agreement had been reviewed by both the P2K Board and the EIC Board and both boards approved the project as presented to council.
- The city council was not telling P2K, a private organization, what to do with their used equipment.

Mr. Stork moved to approve the agreement as presented; Mr. Allen seconded the motion and it passed 5-0.

4. PUBLIC HEARINGS AND RESOLUTIONS:

4A. Resolution No. 37-2015, granting a conditional use permit (CUP) for an approximate 2.95 acre tract of land out of the Sam Wallace Survey No. 112, Abstract No. 360 and the Sam Wallace Survey No. 113, Abstract No. 347, within the City of Kerrville, Kerr County, Texas, and otherwise known as 3370 Loop 534 (Veterans Highway); said tract is located within the 27-E zoning district; by permitting said property to be used for a manufactured home or manufactured housing; and making said permit subject to certain conditions and restrictions contained herein.

Mr. Robertson noted the applicant requested the city allow manufactured housing on the subject property. Ten notices were mailed to property owners within 200 ft.; 1 responded in favor and 0 in opposition. The request was consistent with the land use designation of mixed use. The CUP would have little impact on neighboring properties, which already had similar uses established. Approval of the CUP would allow the existing structure to no longer be a non-conforming use and would meet all subdivision regulations for manufactured housing under Art. 11-I-12, and Art. II-I-13, procedures for conditional use permit. The planning and zoning commission (PZC) recommended approval 5-0, and staff recommended approval.

Mayor Pratt declared the public hearing open at 6:23 p.m.; no one spoke and Mayor Pratt declared the public hearing closed at 6:23 p.m.

Ms. White moved for approval of Resolution No.37- 2015 as presented; Mr. Fine seconded the motion and it passed 5-0.

4B. Resolution No. 38-2015, granting a conditional use permit (CUP) for an approximate .35 acre tract out of the P.R. Oliver Survey No. 122, Abstract No. 265, within the City of Kerrville, Kerr County, Texas, and otherwise known as 1612 Goat Creek Road (FM 1338); said tract located within the 6-W zoning district; by permitting said property to be used for building construction, specialist purposes; and making said permit subject to certain conditions and restrictions contained herein.

Mr. Robertson note the applicant requested a CUP for a building construction specialist use. Eleven notices were mailed to property owners within 200 ft.; staff received 1 in favor and 0 in opposition. The land use designation was general commercial, and the requested use was consistent with the adopted land use designation and would have little impact on surrounding properties which also had similar uses. The subject property had two land uses designation types: residential and general commercial which had existed for many years.

Staff recommended approval of the CUP with hours of operation to be 8 a.m.- 6p.m. A large area of the property was designated as flood plain and had natural vegetation. Staff was concerned for abutting residential properties and recommended 8 ft. Type B screening between residential and commercial uses.

PZC recommend approval 5-0 and to eliminate all screening requirements due to existing vegetation and flood plain mitigation. Staff agreed with PZC's recommendation.

Mayor Pratt declared the public hearing open at 6:28 p.m.; no one spoke and Mayor Pratt declared the public hearing closed at 6:28 p.m.

Mr. Stork moved for approval of Resolution No.38- 2015, with amendment to accept PZC's recommendation of no screening requirement; Mr. Allen seconded the motion and it passed 5-0.

5. ORDINANCE, SECOND READING:

5A. Ordinance No. 2015-24 amending Ordinance No. 2006-01, which granted Atmos Energy Corporation a franchise to furnish, transport, and supply gas to the general public within the City of Kerrville, Kerr County, Texas, by extending the term of the franchise ordinance for an additional ninety (90) days through the end of March 29, 2016. Mayor Pratt read the ordinance by title only. Council noted that no representative from Atmos was present.

Mr. Fine moved for approval of Ordinance No. 2015-24 on second reading; Ms. White seconded the motion and it passed 5-0.

6. CONSIDERATION AND POSSIBLE ACTION:

6A. Wiedenfeld Water Works application to amend Certificate of Convenience and Necessity (CCN) for water service on the southeast corner of Hwy. 27 and Hwy. 480, also known as 5881 Hwy. 27, Center Point, Texas.

Mr. Loveland noted Wiedenfeld Water Works (WWW), one of the water purveyors in the Center Point area, applied to TCEQ to expand their existing CCN to provide water to a new business in Center Point. The state required that WWW notify all CCN's within one mile, which included the City of Kerrville. Mr. Loveland noted the location was 400 feet outside the city's CCN and 2.5 miles from the city's nearest water line. Staff recommended no action be taken and the city allow it to pass without opposition.

Mr. Fine moved that council take no action and allow the CCN amendment to pass without opposition; Mr. Stork seconded the motion and it passed 5-0.

6B. Commercial lease between City of Kerrville, Texas, and BTP Baseball Ventures, LLC, a franchise of D-BAT for the development and management of an indoor and outdoor baseball and softball athletic facility (Holdsworth Athletics Facility), 398 Holdsworth Drive.

Mr. Parton reviewed the revised document that reflected the comments and changes discussed at a previous council meeting and additional comments from BTP and Kerrville Youth Baseball and Softball Association (KYBSA). The proposed lease agreement accurately reflected the letter of intent adopted by the city council late last year.

Mr. Stork moved to approve the lease as presented; Mr. Allen seconded the motion.

Ms. White stated her concerns:

1. Project originally presented as a project to help the children of Kerr County; the terms still did not meet the minimum requirements of KYBSA.
2. Financial terms of the contract:
 - No rent for two years and possible zero or reduced rent based on the number of tournaments for the life of the 20-30 year contract.
 - City does not receive any money from product sales or tournament fees.
 - Cost to the city was estimated at \$300,000 to operate the fields; best case, the city would receive about \$43,000 in additional sales tax and 10% concession sales, this would not cover the city's annual operating cost.
3. City sought no other bids for management of fields; city's financial policies require competitive bids. At least one other vendor had expressed interest in bidding; she questioned if the city might face possible litigation because the city did not offer to accept bids from other vendors.
4. The money contemplated in the contract was not there:
 - The city approved the use of \$2 million from the water/sewer bond, which had not been approved. She questioned the legality of moving \$2 million from the utility fund to the athletics complex to build a building for a private enterprise, although the city would own the building.
 - \$9 million was borrowed and dedicated to build fields and no funds in that bond issuance were designated for an indoor facility.
5. The land was not yet owned by the city or zoned, and the project was not yet funded.

Greg Peschel, President of KYBSA, confirmed that the agreement did meet the needs of KYBSA, and they were continuing to work out specifications with staff.

The motion passed 4 to 1 with Councilmembers Stork, Allen, Fine, and Pratt voting in favor of the motion and Councilmember White voting against the motion.

6C. Direction to city staff on returning surplus funds from fiscal year 2015 to the Kerrville taxpayers or options to apply these funds directly to outstanding debt.

Councilmember Stork noted that surplus funds existed from last year's budget and he wanted to discuss options to return those funds to taxpayers, apply them to existing debt, or apply funds to an emergency loan such as to EIC and then EIC pay back the city. He did not want to find ways to spend the surplus funds as had been done in the past.

Mr. Parton noted the city's financial policy established a 25% unallocated reserve for the general fund above recurring annualized expenditures for unexpected or emergency events. The reserve fund also provided financial solvency for the city. In the past, as the reserve fund grew, council applied surplus reserve funds to a one-time purchase of capital needs or equipment. Mr. Parton reviewed the city's

debt and some loans could not be prepaid; however there were some internal loans that could be paid back and the loan from the Cailloux Foundation for the purchase of the aerial fire truck.

Council also discussed the following:

- The Cailloux Foundation loan was a zero interest loan; no savings for early payoff.
- Was there a mechanism to return dollars to taxpayers through future budgets? Mr. Parton noted that funds could be applied to capital needs so the city would not have to borrow funds in the future.
- Where to begin to return revenue since the general fund included ad valorem tax, sales tax, fines, and fees.
- The surplus could be used for tennis court improvements; look at options to stabilize the courts now. Mr. Parton estimated the rehabilitation/reconstruction of the tennis courts at \$250,000. Currently, the tennis center improvements were budgeted for FY17-18 to be funded by the Economic Improvement Corporation (EIC); the surplus could be applied to the tennis center project and reduce the allocation from EIC.
- The majority of the overage was attributed to personnel cost; e.g. funds were not spent due to vacancies, which have since been filled in the 2016 budget.
- Staff did not budget employee positions with the intention of not filling them with the purpose of having a surplus at the end of the budget year.
- In FY 2015, the council budgeted the positions and the council froze those positions, and staff was not allowed to fill them.
- Fuel was under spent due to cost reduction.
- \$1.8 million was transferred into the general fund from the water and sewer fund; could transfer those funds back to the utility fund, which had project list totaling \$10 million in 2016 and \$8.5 million in 2017.
- Not enough money to do all of the capital projects needed.
- The surplus existed because the funds were well managed by city staff.
- City needed to keep a strong reserve fund; Standard & Poor's rated the city AA due to good financial policies and reserve accounts. Borrowing money at the city's low rate has saved taxpayers a lot of money.
- When assets are not maintained and people do not come to Kerrville, the city loses hotel/motel and sales tax.

The following persons spoke:

1. George Baroody opined that the city had over collected, and there were ways to give money back to taxpayers. He suggested setting the funds in an account to be applied to next year's budget and reduce the tax rate. The city should budget for its needs, like tennis courts, and write a budget amendment for any emergencies. The city was spending on valid projects, but spending was out of control. The time to look at projects was during budget preparation rather than finding ways to spend it at the end of the year.

2. Deb. Mills expressed urgency in making repairs to the tennis courts and noted there had been injuries. Patching was a waste of money. She understood that EIC budgeted renovations in 2017 and 2018, but that was too long to wait.

A budget workshop was scheduled for council in January/February; staff planned to have discussion and direction from council regarding the use of additional surplus funds.

6D. Establish a policy for accepting board and committee applications.

Councilmember Fine noted that applications were being provided to council after the agenda packet was sent out and this did not allow councilmembers time to interview applicants. He suggested establishing a deadline of Wednesday prior to the meeting.

Council also discussed:

- City should provide 90 days' notice of expiration of board terms on the website.
- Staff should notify the interview team timely when an application is received.
- Staff should submit only current applications that were specific only to the board being considered.
- A mechanism existed that advised applicants that their application had been received from the website; wanted the same notification for information requests.
- Ms. White noted her husband said he had to call and fill out a form and it was during the appropriate time frame.

Ms. Craig noted applications remained on file for one year. In the past, applicants were allowed to change the name of the board for which they were applying on an existing application and resubmit their application under the new board name and date. If an application was over one month old, staff would call the applicant and verify he/she was still interested in that particular board.

The consensus of the council was that applications not received by 5 p.m. the Wednesday preceding the council meeting would not be considered for the board at that time but could be held for future openings up to one year.

6E. Direction to city staff on the City of Kerrville Fiscal Year 2017 budget.

Mr. Parton noted the city staff budget meeting was next week and he requested general direction from the council or any specific requests for items in the FY17 budget. He reviewed the five year fiscal forecast, fiscal sustainability model, and core assumptions. He proposed to maintain operation levels and expand core services, i.e. streets; athletic complex; and police body cameras. Staff was planning a bond issuance in FY17 to fund the effluent water reuse project.

Council also discussed the following:

- Look at outsourcing some labor and grant revenue possibilities.
- Requested an inventory of vacant city property, other than easements or right of ways.
- Requested a copy of the 2015 LNV report and the cost estimate for street repair.

7. INFORMATION AND DISCUSSION:

7A. Report from city staff regarding the disruptions of AT&T phone service.

Chief Smith reported three cuts in six months outside of Kerr County causing disruption of service; the city was unable to transmit and receive calls from other emergency providers, cell phone, and 9-1-1; disruptions lasted about 8 hours.

Patrick Tinley, Hill Country Telephone Company, manager of network operations, explained how Kerrville calls were routed. He discussed each of the service disruptions and plans underway with Windstream to provide a more reliable network and prevent future disruptions. The cost to bury one mile of fiber was \$50,000-70,000. AT&T was invited to the council meeting and declined. Kerrville was not in AT&T's service territory; however, AT&T had been very responsive in working with HCTC and Windstream to resolve issues.

Kerr County Commissioner Jonathan Letz, noted the county's point of view was that it was important to work together with AT&T for the safety of the entire community.

7B. Budget and economic update.

Ms. Yarborough gave the financial report year to date for the period ending November 30, 2015: general fund revenues totaled \$2,935,212 and expenditures \$3,584,437; water and sewer fund revenues totaled \$2,110,197 and expenditures \$1,020,319; hotel/motel fund revenues totaled \$189,638 and expenditures \$227,850; 16 permits for new residential construction and 0 for new commercial construction.

8. APPOINTMENTS TO CITY BOARDS AND COMMISSIONS:

8A. Reuse Water ad hoc Advisory Committee.

Mayor Pratt and Councilmember Allen, committee liaisons, requested the appointments be moved to the next council meeting; however a special meeting may be scheduled to appoint members.

9. ITEMS FOR FUTURE AGENDA

10. ANNOUNCEMENTS OF COMMUNITY INTEREST:

- November 21 hazardous waste event served 500 vehicles and resulted in 20 tons of hazardous waste being kept out of the landfill including 412 tires and 8 pallets of electronics.
- Use caution, fraudulent phone calls were on the rise; persons suffering loss from fraudulent means, should report issues to the police department.
- The parks and recreation department would be hosting a "Night in Whoville" at Schreiner Park December 12 with activities starting at 5 p.m. including: letter writing to Santa, Dr. Seuss How Grinch Stole Christmas, and donations can be made to the Salvation Army Angel program.
- Library gingerbread house decorating event on December 19 starting at 1 p.m.
- Next regular city council meeting will be January 12, 2016; however, there may

be a special meeting to appoint members to the reuse water advisory board.

- City was accepting applications from persons interested in serving on the food service advisory board, library advisory board, main street advisory board, parks and recreation advisory board, and the planning and zoning commission.
- Candidate petition and application packets were available in the city secretary's office for persons interested in running for a seat on the city council. Petitions and applications may be filed between January 20, 2016, and February 19, 2016. Interested persons should contact Brenda Craig at 258-1117.

11. EXECUTIVE SESSION:

Mr. Stork moved for the city council to go into executive closed session under Sections 551.071 of the Texas Government Code; motion was seconded by Mr. Fine and passed 5-0 to discuss the following:

11B. Section 551.071:

- Amber Wood Frye vs Parks and Recreation Department, City of Kerrville, in the Justice Court, Precinct Four, Kerr County, Case No. 152677.

At 7:48 p.m. the regular meeting recessed. Council went into executive closed session at 7:55 p.m. At 8:08 p.m. the executive closed session recessed and council returned to open session at 8:10 p.m. Mayor Pratt announced no action was taken in executive session.

12. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

ADJOURNMENT. The meeting adjourned at 8:10 p.m.

APPROVED: _____

ATTEST:

Jack Pratt, Jr., Mayor

Brenda G. Craig, City Secretary

CITY COUNCIL MINUTES
SPECIAL MEETING

KERRVILLE, TEXAS
December 15, 2015

On December 15, 2015, the Kerrville City Council meeting was called to order at 8:30 a.m. by Mayor Pratt in the city hall council chambers at 701 Main Street.

COUNCILMEMBERS PRESENT:

Jack Pratt	Mayor
Gary F. Stork	Mayor Pro Tem
Stephen P. Fine	Councilmember
Bonnie White	Councilmember

COUNCILMEMBER ABSENT:

Gene Allen	Councilmember
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CITY CORE STAFF PRESENT:

Mike Hayes	City Attorney
Kristine Day	Deputy City Manager
Brenda Craig	City Secretary
Sandra Yarbrough	Director of Finance
Ashlea Boyle	Special Projects Manager
Kim Meismer	Director of General Operations
David Knight	Police Chief
Dannie Smith	Fire Chief

VISITORS PRESENT: List on file in city secretary's office for the required retention period.

1. APPOINTMENTS TO THE REUSE WATER AD HOC ADVISORY COMMITTEE

Mayor Pratt moved to appoint the following persons to the committee: Justin MacDonald, Carol Swanson, Richard Charter, II, John Miller, Ben Low, Glenn Andrew, John Harrison, John Lovett, and Mark Bosma; and alternate members: David Lipscomb and Danny Almond. Mr. Stork seconded the motion.

Ms. White stated her belief that the actions taken by council on November 8, 2015, with regard to the establishment of the ad hoc committee were violations of the open meetings act as the agenda item stated was to authorize the publication of notice of intent to issue debt, not discussion on establishing a committee. She opined that a vote on the appointments to the committee would be null and void. Section 3.06 of the City Charter stated that ordinances and resolutions should be confined to one subject, and the procedural rules allowed only one liaison member to be appointed to each board. She recommended establishing a purpose for the committee, including: determine cost effectiveness of the project, urgency or immediate need for such a project, long term objective of the project, consider any modifications or alternatives to existing project, cost of end product, and possible future water and sewer increases.

Ms. White moved to amend the motion to include the appointment of all 21 applicants to the committee. There was no second to the amendment.

The original motion passed 3 to 1 with Councilmembers Pratt, Stork, and Fine voting in favor of the motion and Councilmember White voting against the motion.

2. APPOINTMENT OF MUNICIPAL COURT JUDGES

Mr. Pratt moved to reappoint Mark Prislovsky and Patrick Maguire as Municipal Court Judges. Mr. Stork seconded the motion, and the motion passed 4-0.

The meeting adjourned at 8:37 a.m.

APPROVED: _____
ATTEST: _____

Jack Pratt, Jr., Mayor

Brenda G. Craig, City Secretary

Agenda Item:

4A. Report on the water/wastewater analysis performed by Freese and Nichols on the Peterson Farm Road property and direction to staff. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Receive a report on the Water / Wastewater Analysis performed by Freese and Nichols on the Peterson Farm Road property

FOR AGENDA OF: February 23, 2016 **DATE SUBMITTED:** February 18, 2016

SUBMITTED BY: Kristine Day **CLEARANCES:** Todd Parton
 Deputy City Manager City Manager

EXHIBITS: Peterson Farm Road Water and Wastewater Analysis Report

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$	\$	\$	

PAYMENT TO BE MADE TO:

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

The City of Kerrville tasked Freese and Nichols (FNI) with conducting an evaluation to determine the impact of providing water and wastewater service to the Peterson Farm Road development. This development is located on the southeast edge of the city and is currently undeveloped.

FNI performed a Water System Analysis and a Wastewater System Analysis for the full development of the property contemplating the following:

- 240 Multi-family housing units
- 2.2 people per unit
- 50 acres of commercial land use
- Wastewater flow at 110 gallons per capita per day residential
- Wastewater flow at 1000 gallons per acre per day for commercial land use
- Wet Weather peaking factor of 4

A breakdown of projects and related costs are included in the report and will be presented.

RECOMMENDED ACTION

Receive report and provide direction to staff.

MEMORANDUM



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www.freese.com

TO: Kristine Day, City of Kerrville

CC: Stuart Barron, City of Kerrville
John New, P.E., Freese and Nichols, Inc.

FROM: Richard Weatherly, P.E., Freese and Nichols, Inc.

SUBJECT: Peterson Farm Road Development Water and
Wastewater Analysis

DATE: February 16, 2016



Richard Weatherly
FREESE AND NICHOLS, INC.
TEXAS REGISTERED
ENGINEERING FIRM
F-2144

INTRODUCTION

The City of Kerrville tasked Freese and Nichols, Inc. (FNI) with conducting an evaluation to determine the impact of providing water and wastewater service to the Peterson Farm Road development. The development is located outside of Kerrville City Limits, north of Highway 27 and the Kerrville Municipal Airport, at the southeast edge of the City. Figure 1 shows the location of the Peterson Farm Road development. Currently, the property is undeveloped.

FNI utilized the hydraulic models developed as part of the 2014 Water and 2012 Wastewater Master Plans to evaluate the improvements needed to serve the Peterson Farm Road development. The following sections document the analysis and recommended system improvements.

WATER SYSTEM ANALYSIS

The Peterson Farm Road development water demands were calculated using the following assumptions:

- 240 multi-family housing units and 2.2 people per unit
- 50 acres of commercial land use
- Water usage is 190 gallons per capita per day for residential land use and 1,100 gallons per acre per day for commercial land use
- Average day demand to maximum day demand peaking factor of 1.8



Based on the above criteria, the projected average day water demand for the Peterson Farm Road development is summarized in **Table 1**.

Table 1: Peterson Farm Road Development Water Demand

Land Use Type	Average Day Demand		Maximum Day Demand	
	gpm	MGD	gpm	MGD
Residential	70	0.10	125	0.18
Commercial	38	0.06	69	0.10
Total	108	0.16	194	0.28

The City could also potentially provide fire protection to the area. The City prefers to provide at least 1,500 gpm of fire flow at 20 psi to all hydrants within the water service area where possible.

The Peterson Farm Road development is located in the Stadium Pressure Plane, which is supplied by the water treatment plant (WTP), Aquifer Storage and Recovery Wells 1 and 2, Hays Park Well, H-Street Well, Travis Street Well, and Meadow View Lane Well. Water system pressure in the Stadium Pressure Plane is maintained by Stadium ground storage tanks (GSTs) 1 and 2, and the River Hills elevated storage tank (EST). The City's existing elevated storage and pumping capacity are sufficient to meet the additional domestic demand of the Peterson Farm Road development while maintaining a minimum pressure of 35 psi. To supply the desired fire flow to this development, increased transmission capacity is needed. Looped 12-inch water lines (Project A) were added to the model to connect the development to the existing 12-inch water line along Highway 27, shown on **Figure 2**. The following four scenarios were evaluated for the hydraulic analysis under maximum day demand with the Peterson Farm Road development demand included:

- Existing system with no improvements,
- Existing system with 2014 Water Master Plan Update CIP Project 4,
- Existing system with new improvements to deliver 1,500 gpm of fire flow to the Peterson Farm Road development, and
- Existing system with Project 4 and new improvements.

Table 2 shows the modeling results of the hydraulic analysis under residential Peterson Farm Road development demand. **Table 3** shows the modeling results of the hydraulic analysis under both residential and commercial Peterson Farm Road development demand.



Table 2: Modeling Results with only Residential Demand

Scenario	Available Fire Flow for the Peterson Farm Road Development	Minimum Pressure at Peak Hour (psi)
Existing System with no improvements	1,172 gpm at 20 psi	51
Existing with Water CIP Project 4	1,352 gpm at 20 psi	50
Existing with new 12-inch line (Project B)	1,461 gpm at 20 psi	55
Existing with new 12-inch line (Project B) and Project 4	1,752 gpm at 20 psi	55

Table 3: Modeling Results with Residential and Commercial Demands

Scenario	Available Fire Flow for the Peterson Farm Road Development	Minimum Pressure at Peak Hour (psi)
Existing System with no improvements	1,103 gpm at 20 psi	46
Existing with Water CIP Project 4	1,284 gpm at 20 psi	47
Existing with new 12-inch line (Project B)	1,393 gpm at 20 psi	52
Existing with new 12-inch line (Project B) and Project 4	1,683 gpm at 20 psi	52

A new water line (Project B) and 2014 Water Master Plan Update CIP Project 4 are required to provide 1,500 gpm of fire flow to the majority of the residential and commercial customers in the Peterson Farm Road development:

- **Project A** consists of new 12-inch water lines looping around the Peterson Farm Road development and connecting to the existing 12-inch water line along Highway 27.
- **Project B** consists of a new 12-inch water line along North Burlison Boulevard, Nichols Street, Canyon Drive, Highway 27, Carmichael Street, and Riverside Drive to replace existing 8-inch and 6-inch water lines and connect existing 10-inch and 12-inch water lines.
- **Project 4** consists of a new 12-inch water line connecting to the existing 12-inch water line along Highway 27 and crossing the Guadalupe River to connect to the existing 12-inch water line along Bandera Highway. This project was included in the 2014 Water Master Plan update CIP.

Figure 2 shows the recommended water system improvements to serve the Peterson Farm Road development. Capital costs were developed based on the infrastructure required to provide water service and fire flow to the Peterson Farm Road development. Table 4 provides a summary of project costs and detailed cost estimates are included at the end of this memorandum.



Table 4: Summary of Costs for Providing Water Service to the Peterson Farm Road Development

Project	Project Description	Project Cost
A	Peterson Farm Road Development Internal Distribution System	\$1,478,900
B	12-inch Highway 27 Water Line	\$1,029,600
4 (CIP)	12-inch River Crossing Water Line	\$1,223,800
Total		\$3,732,300

Other alternatives that were evaluated included:

- New EST near the Peterson Farm Road development,
- New groundwater well near the Peterson Farm Road development, and
- Dedicated transmission line from the WTP.

A new EST is not recommended due to the difficulties observed in the model in the fill/drain cycle of the tank and the likelihood of increasing water age in the area. If a tank was constructed at the end of the system near the Peterson Farm Road development, a transmission line would likely be needed to aid in filling the tank so that the new tank could function properly with the existing River Hills EST and Stadium GSTs.

A new groundwater well is also not recommended to meet the fire flow demand due to the unexpected and unpredictable nature of the fire flow demand. The well may not be running during an emergency condition when it is needed and would require coordination with water utility staff and the fire department. Additional water supply is not needed in the Stadium Pressure Plane so the well would only be a redundant supply.

A dedicated transmission line from the WTP on the south side of the river or the River Hills EST is not recommended due to high initial cost.

WASTEWATER SYSTEM ANALYSIS

The Peterson Farm Road development wastewater flows were developed using the following assumptions:

- 240 multi-family housing units and 2.2 people per unit
- 50 acres of commercial land use
- Wastewater flow is 110 gallons per capita per day for residential land use and 1,000 gallons per acre per day for commercial land use
- Wet Weather peaking factor of 4

Based on the above criteria, the projected dry weather flow for the Peterson Farm Road development is



summarized in Table 5.

Table 5: Peterson Farm Road Development Wastewater Flow

Land Use Type	Dry Weather Flow		Wet Weather Flow	
	gpm	MGD	gpm	MGD
Residential	40	0.06	161	0.23
Commercial	35	0.05	139	0.20
Total	75	0.11	300	0.43

The model was used to evaluate the system under wet weather flow conditions to identify capacity issues due to the increased flow from the Peterson Farm Road development. The Peterson Farm Road development is located in the Al Mooney Airport Basin where flow is conveyed through the Al Mooney Airport Lift Station to the Legion Lift Station before being diverted to the City's Wastewater Treatment Plant.

Existing wastewater infrastructure is able to serve the residential wastewater flow for the Peterson Farm Road development. Project C is required to convey flow to the Al Mooney Airport Lift Station. New wastewater gravity lines (Projects C and E), Al Mooney Airport Lift Station rehabilitation (Project D), and Legion Lift Station expansion (Project 7) are required to serve the residential and commercial flow for the Peterson Farm Road development:

- **Project C** consists of a new 10-inch wastewater gravity line to convey wastewater flow from the Peterson Farm Road development along Al Mooney Road to the Al Mooney Airport Lift Station and new 6-inch wastewater gravity lines throughout the development.
- **Project D** consists of new pumps at the Al Mooney Airport Lift Station and recoating of the existing wet well. It is recommended that the City replace the existing pumps with new 600 gpm pumps to serve the existing flow and additional flow from the Peterson Farm Road development.
- **Project E** consists of a new 12-inch wastewater gravity line to replace existing 10-inch and 12-inch gravity lines from the Al Mooney Airport Lift Station force main along Highway 27 to the Legion Lift Station.
- **Project 7** consists of expanding the Legion Lift Station to 8.5 MGD. This project was included in the 2012 Wastewater Master Plan update CIP. The additional flow from the Peterson Farm Road development requires that the Legion Lift Station be expanded to 9 MGD and the timing of the project would be needed sooner.

Figure 3 shows the recommended wastewater system improvements to serve the Peterson Farm Road development residential and commercial flows. Capital costs were developed based on the infrastructure



required to provide wastewater service to the Peterson Farm Road development. Table 3 provides a summary of project costs and detailed cost estimates are included at the end of this memorandum.

Table 6: Summary of Costs for Providing Wastewater Service to the Peterson Farm Road Development

Project	Project Description	2012 WW Master Plan Project Cost	2016 Project Cost	2016 Project Cost w/ Peterson Farm Road	Additional Cost to Serve All Peterson Farm Road Customers
C	Peterson Farm Road Development Internal Collection System	None	None	\$1,263,600	\$1,263,600
D	Al Mooney Lift Station Rehabilitation	None	None	\$592,800	\$592,800
E	12-inch Highway 27 Wastewater Line	None	None	\$326,900	\$326,900
F	6,300 gpm Legion Lift Station	\$4,290,000	\$7,821,800	\$8,282,000	\$460,200
Total		\$4,290,000	\$7,821,800	\$10,465,800	\$2,643,500

CONCLUSION

Table 7 summarizes the cost in 2016 dollars of serving the Peterson Farm Road development residential demand and flow only, and residential and commercial demand and flow.

Service Type	Cost to Serve Residential Customers Only	Cost to Serve Residential and Commercial Customers ⁽¹⁾
Water	\$3,732,300	\$3,732,300
Wastewater	\$1,263,600	\$2,643,500
Total	\$4,995,900	\$6,375,800

1) Wastewater based on Additional Cost to Serve in Table 6.

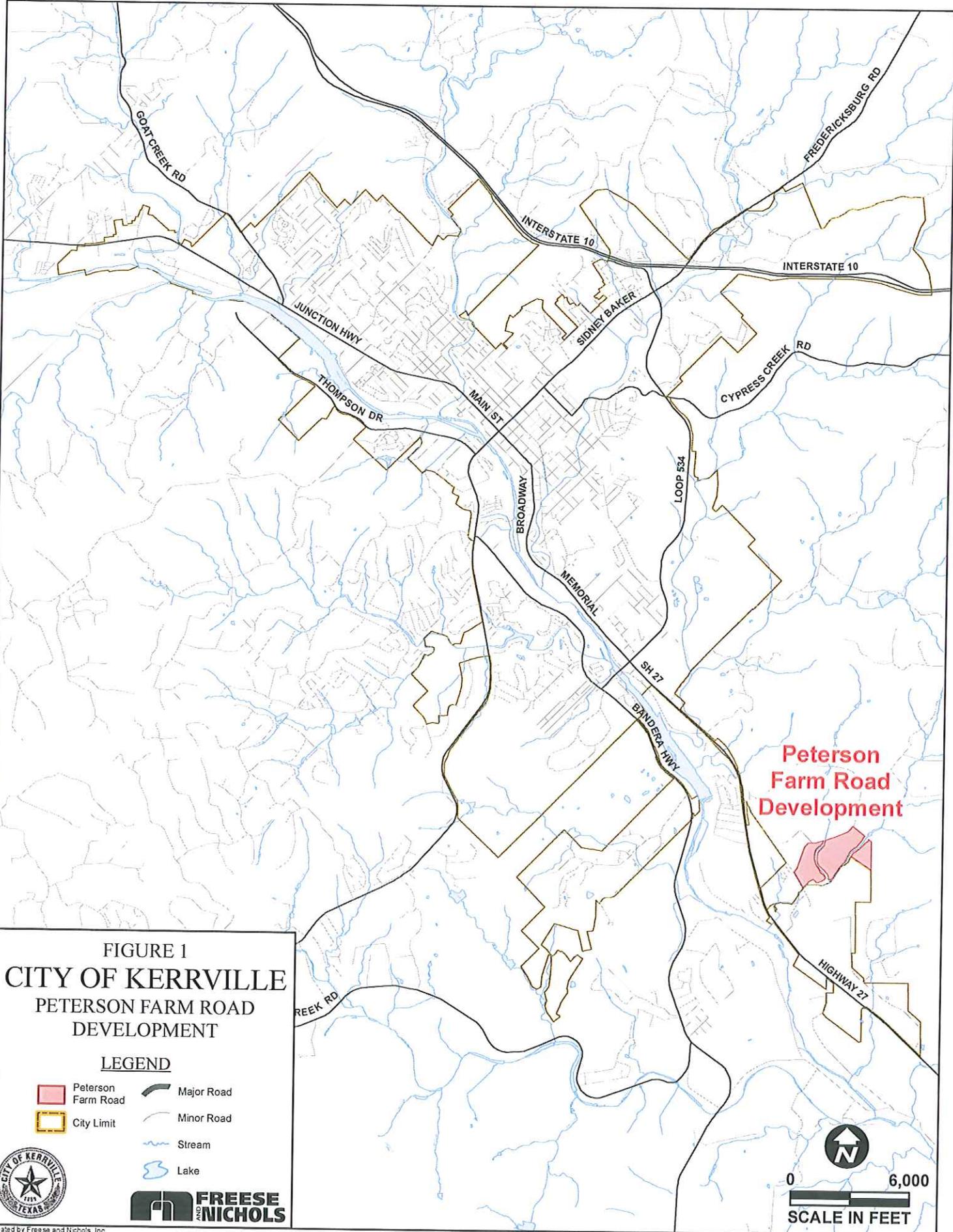


FIGURE 1
CITY OF KERRVILLE
PETERSON FARM ROAD
DEVELOPMENT

LEGEND

- Peterson Farm Road
- City Limit
- Major Road
- Minor Road
- Stream
- Lake




 0 6,000
SCALE IN FEET

Created by Freese and Nichols, Inc.
 Job No: KER15628
 Location: H:\WV_PLANNING\Deliverables\09-Peterson_Farm_Road_Memo\Figure-1-Overview.mxd
 Updated: Tuesday, February 16, 2016

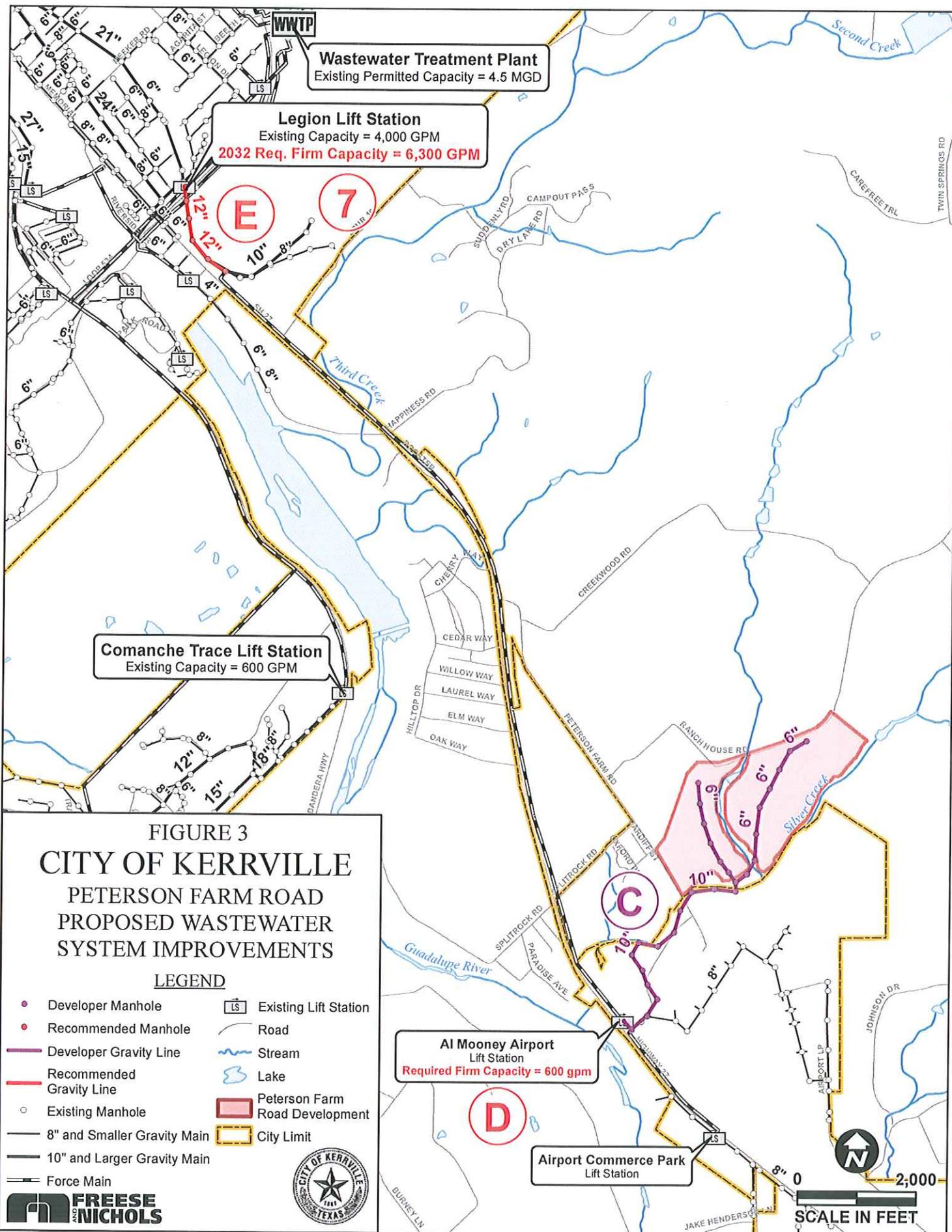


FIGURE 3
CITY OF KERRVILLE
PETERSON FARM ROAD
PROPOSED WASTEWATER
SYSTEM IMPROVEMENTS

LEGEND

- Developer Manhole
- Recommended Manhole
- Developer Gravity Line
- Recommended Gravity Line
- Existing Manhole
- 8" and Smaller Gravity Main
- 10" and Larger Gravity Main
- Force Main
- LS Existing Lift Station
- Road
- Stream
- Lake
- Peterson Farm Road Development
- City Limit





LEGION LIFT STATION
CITY OF KERRVILLE
WASTEWATER MASTER PLAN - PRELIMINARY DESIGN

OPINION OF PROBABLE CONSTRUCTION COST

February 16, 2016

ESTIMATOR	CHECKED BY	ACCOUNT NO
BTB	JMN	

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
GENERAL ITEMS					
1	MOBILIZATION	1	LS	\$262,000	\$262,000
2	SWPPP	1	LS	\$15,000	\$15,000
3	TRAFFIC CONTROL	1	LS	\$10,000	\$10,000
4	TRENCH SAFETY	1	LS	\$10,000	\$10,000
5	TREE PROTECTION AND TEMPORARY FENCING	1	LS	\$10,000	\$10,000
6	SECURITY FENCING	1	LS	\$50,000	\$50,000
LIFT STATION IMPROVEMENTS					
7	DEMO EXISTING WETWELL, VALVE VAULT AND MANHOLE	1	LS	\$150,000	\$150,000
8	EXISTING SEWER TIE-INS AND CONNECTIONS	1	LS	\$100,000	\$100,000
WET WELL					
9	STRUCTURAL EXCAVATION	4,000	CY	\$50	\$200,000
10	DEWATERING	1	LS	\$29,000	\$29,000
11	FLOWABLE FILL	1,000	CY	\$250	\$250,000
12	IN-SITU BACKFILL	5,000	CY	\$25	\$125,000
13	FOUNDATION	50	CY	\$700	\$35,000
14	WALLS	150	CY	\$1,000	\$150,000
15	TOP SLAB	20	CY	\$2,000	\$40,000
16	WATERPROOF JUNCTION BOX	1	LS	\$5,000	\$5,000
17	CONCRETE COATINGS	3,000	SF	\$75	\$225,000
18	WATERTIGHT HATCHES	3	EA	\$7,500	\$22,500
19	ELEVATED VENTING WITH CHECK VALVE	1	EA	\$10,000	\$10,000
20	SUBMERSIBLE PUMPS AND RAILING	4	EA	\$325,000	\$1,300,000
20	DISCHARGE PIPING	1	LS	\$150,000	\$150,000
20	HEADER PIPING	1	LS	\$175,000	\$175,000
21	MISC. MECHANICAL EQUIPMENT/SUPPORTS/ETC.	1	LS	\$400,000	\$400,000
VALVE VAULT					
22	PRECAST VAULT	1	LS	\$50,000	\$50,000
23	WATERTIGHT HATCHES	2	EA	\$7,500	\$15,000
24	6" CHECK VALVES	3	EA	\$5,000	\$15,000
25	AIR RELEASE VALVES	4	EA	\$3,500	\$14,000
26	6" GATE VALVES	5	EA	\$3,500	\$17,500
ELECTRICAL					
27	ELECTRICAL PLATFORM	1	LS	\$150,000	\$150,000
28	STARTERS, PANELS, TRANSFORMER, RACK, CONDUIT, WIRE, ETC.	1	LS	\$800,000	\$800,000
29	SITE LIGHTING	1	LS	\$50,000	\$50,000
30	BACKUP GENERATOR OR SECONDARY SERVICE	1	LS	\$400,000	\$400,000
31	INSTRUMENTATION AND SCADA	1	LS	\$150,000	\$150,000
RESTORATION					
32	HYDROMULCH AND SEED	1	LS	\$25,000	\$25,000
33	ASPHALT REPAIR	1,000	SY	\$100	\$100,000
CONSTRUCTION SUBTOTAL					\$5,510,000
CONTRACTOR O&P				15%	\$826,500
CONTINGENCY				30%	\$1,653,000
CONSTRUCTION TOTAL					\$7,989,500
ENGINEERING				20%	\$1,597,900
PROJECT TOTAL					\$9,587,400

Notes:

1. There is no site piping in this estimate.
2. Prices based on recent projects.

Agenda Item:

4B. Building naming request from Playhouse 2000, Inc. for the new Cailloux Campus Support Facility located at 913 Jefferson Street. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Building naming request from Playhouse 2000, Inc. for the new Cailloux Campus Support Facility located at 913 Jefferson Street

FOR AGENDA OF: February 23, 2016 **DATE SUBMITTED:** February 16, 2016

SUBMITTED BY: Ashlea Boyle
Asst. Director of Parks & Recreation

CLEARANCES: Kristine Day
Deputy City Manager

EXHIBITS:

1. Naming Request Form
2. Letter Submitted by Playhouse 2000, Inc.
3. Naming Policy for City Properties and Facilities

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$	\$	\$	

PAYMENT TO BE MADE TO:

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

A naming request form has been submitted by Playhouse 2000, Inc. (P2K) for the naming of the new Cailloux Campus Support Facility located at 913 Jefferson Street. Pursuant to the EIC project funding agreement and the original development and operation agreement between the City and P2K, this facility will be owned by the City and will be operated by P2K. It is scheduled for a grand opening in April. P2K is requesting the building be named *The Kit Werlein Annex*. Attached is the request form and proposal letter from P2K.

The *Naming Policy for City Properties and Facilities* adopted by City Council in July 2011 via resolution No. 26-2011 is also attached. This policy outlines the procedures and allows for City Council to have final authority of the request including bypassing or amending the policy procedures, approving the request, or denying the request.

RECOMMENDED ACTION

Staff is requesting direction for the naming request as presented.

City of Kerrville
Naming Request Form
 Municipally Owned Properties and Facilities

1	Existing Property/Facility Street Address: (Must Be Owned By The City Of Kerrville) <u>913 Jefferson St. 78028</u>
2	Existing Name of Property/Facility: (If known) <u>Working Name: Cailloux Campus Support Facility</u>
3	Proposed New Name: <u>The Kit Werlein Annex</u>
4	Applicant Information: <u>Jeffrey Brown for Playhouse 2000, Inc.</u> <small>Name</small> <u>P.O. Box 290888, 305 Washington Sr</u> <small>Address</small> <u>830.896.9393 x 303</u> <small>Phone Number</small> <u>jbrown@CaillouxTheater.com</u> <small>Email</small> <u>[Signature]</u> <small>Signature</small>
5	Association/Group making request: (If any) <u>Playhouse 2000, Inc.</u> <u>305 Washington Sr. Kerrville</u> 78028 <small>Address</small>
6	Date Submitted In person (to City Secretary's Office): _____

KERRVILLE'S COMMUNITY THEATER

PLAYHOUSE

— 2 · 0 · 0 · 0 —

Playhouse 2000, Inc.
P.O. Box 290088
Kerrville, TX 78029
305 Washington Street
www.Playhouse2000.com
(830) 896-9393

Board of Directors

Kit Werlein
President

Tom Terrell
Vice President

Stephen Fine
City of Kerrville
Representative

Susan Neely Balentine

Arthur Bell
Chris Distel

Paul E. Stafford
Roxie Orms
Gene Smith
Gary Stork

Nancy B. Watts
James E. Wilson

Staff

Jeffrey Brown
Executive Director
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Extension 305

Amy Goodyear
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Susan Burns
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Extension 302

Josie Reyes
Box Office Manager
boxoffice@callouxtheater.com
Extension 301

Managers of the
Kathleen C. Cailloux
City Center for the
Performing Arts

Kerrville's
Community Theater

18 February, 2016

Ms. Ashlea Boyle
Special Projects Manager
City of Kerrville
Via email: Ashela.Boyle@Kerrville.TX.gov

Dear Ashlea,

The following are all reasons that we, the Board and Staff of Playhouse 2000, Inc. favor naming the new Cailloux Campus Support Facility in honor of Kit Werlein:

Kit is a long-time member of the Kerrville Community, and spent many years in the local banking and trust industry.

Kit has assumed leadership roles in several drives to raise awareness and community support for the public good. Some of these include:

- An application to the HEB Foundation to create the Municipal Tennis Center;
- A committee to raise funds to replace the outdoor performing space at the Hill Country Arts Foundation's Point Theater after it was washed away in a flood;
- Thirty years as President of the Board of Directors for The Salvation Army, including leading the lengthy process that led to the creation of the Salvation Army Kroc Corps Community Center.

Kit is the founding President of Playhouse 2000, and was at the center of the process that led to the renovation of the former Municipal Auditorium into the beautiful Kathleen C. Cailloux City Center for the Performing Arts. He led the campaign that raised more than a million dollars from hundreds of foundations, companies and individuals in order to complete the project, and he was actively involved in negotiating the current operating agreement that has provided for successful operation of the center for more than a dozen years.

Kit has served as President of Playhouse 2000 continuously since its founding, seeing the company through times both smooth and rocky for more than fifteen years.

Kit and his wife, Linda, are the proud parents of Kendra, their adopted daughter.

At their regularly scheduled meeting on January 11, 2016, the Playhouse 2000 Board of Directors voted unanimously to request that the City of Kerrville place on this new facility the honorary name of "The Kit Werlein Annex."

Thanks for your help. See you soon.

Jeffrey Brown
Executive Director
Playhouse 2000, Inc.

Naming Policy for City Properties and Facilities

City of Kerrville

July 26, 2011

Purpose:

The City of Kerrville Naming Policy for City owned properties and facilities has been adopted to accomplish the following:

1. *Establish consistency and fairness in handling naming and renaming requests*
2. *Allow an opportunity for staff, City Council, and others to perform due diligence/research*
3. *Minimize the emotional situation that can be created*
4. *Allow the public an opportunity to voice an opinion*
5. *Weigh any economic or other hardships that may result*
6. *Consider other options*

Requirements:

- Regarding an application for naming or renaming to honor an individual(s), the person(s) must have made a significant contribution to the community or facility.
- The suggested name is appropriate for the facility.
- Any renaming request of a property or facility that has previously been named after an individual, group, or event will only be considered when the original name history has been researched and included in the report to the City Council.
- Any naming/renaming should reflect the history of the community or neighborhood in which the property exists.
- Special consideration will be given for significant donations, as determined by the City Council.
- Only real property is included in this policy.
- Applicant is responsible for any significant associated costs (public or private impacts).
- Only street renamings are to be addressed by this policy, not initial naming (initial street names are provided during the platting process, then submitted to the Kerr County 911 office to ensure there are no conflicts with any existing names.).
- A public input meeting is required.
- The City Council has final authority and may choose to bypass or amend the policy procedures, approve the request, or deny the request.

Procedures:

1. The requesting party (Applicant) shall submit, in person, the original signed ***Naming Request Form*** to the City Secretary's Office at 701 Main Street. Application shall include accurate information and history regarding the request.
2. The City Secretary's Office will forward a copy of the ***Naming Request Form*** to the managing department of the property or facility associated with the naming or renaming request, the City Manager, and the City Council. City staff or the City Council members may inform the City Secretary of any concerns or questions regarding the application at this time.

3. Within 60 days of the date the ***Naming Request Form*** was received by the City Secretary's Office, the assigned staff will review the application's accuracy, conflicts, history, any naming or individual information associated with the application, hold a public meeting, and present the findings with a recommendation to the City Council.
4. The Applicant may be asked to provide additional historical/background information, with the appropriate time frame added to the review period identified in #3 above.
5. If the request involves a property or facility where a City Council appointed advisory board is involved, review and action by that board shall be included in the final staff report to the City Council, with the appropriate time frame added to the review period identified in #3 above.
6. Applicant will cover any costs associated with a renaming, to include plaques, special signage, costs to individuals/businesses to change mailing addresses, etc.
7. The general public shall be made aware of the request through the notification and holding of a public meeting scheduled within the designated time frames to complete the process and held as near the property that is being requested to be named or renamed as is practical. All meetings shall be held in appropriately sized and accessible facilities.
8. The City shall place a public meeting notification in a local newspaper one time no less than 1 week and no more than 2 weeks from the scheduled meeting. The notification shall include the purpose of the meeting, the requested name or name change, the specific property/facility being requested, and the time and place of the meeting. Any other methods deemed necessary to inform the public may be used.
9. A sign not less than 8½"x11" will be conspicuously placed by the City at the property/facility being requested for the naming or renaming and adhering to the same schedule and information requirements as listed in #8 above.
10. Written public comment may be submitted to the City Secretary's Office until 5:00 p.m. of the day that the public meeting is scheduled and will be considered public testimony regarding the naming/renaming.
11. Based upon the donation or circumstances surrounding a request, the City may amend or bypass all or portions(s) of this policy.
12. Street renaming requests will require approval by the Kerr County 911 office to ensure there are no conflicts with any existing names.
13. Site amenities, furniture, and equipment may be named or labeled and donor plaques may be installed at facilities without adhering to the procedures of this policy.
14. If, after 90 days from receipt of the application by the City, no action by the City Council has been taken on a naming or renaming request, the application is considered denied.
15. No more than one naming/renaming request citywide shall be active at any given time and no more than one request citywide will be considered during a six month period.
16. The City Council may choose to bypass these procedures at any time and may reject or approve the request without initiating these policy procedures.

City of Kerrville

Naming Request Form

Municipally Owned Properties and Facilities

1	Existing Property/Facility Street Address: (Must Be Owned By The City Of Kerrville) _____
2	Existing Name of Property/Facility: (if known) _____
3	Proposed New Name: _____
4	Applicant Information: _____ Name _____ Address _____ Phone Number _____ Email _____ Signature _____
5	Association/Group making request: (if any) _____ _____ Address _____
6	Date Submitted in person (to City Secretary's Office): _____

Agenda Item:

5A. Regulation of video gambling activities and video gambling machines and the creation of a citizen's advisory council to provide feedback to the City Council. (Mayor Pratt)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Regulation of video gambling activities and video gambling machines and the creation of a citizen's advisory council to provide feedback to the City Council

FOR AGENDA OF: Feb. 23, 2016 **DATE SUBMITTED:** Feb. 18, 2016

SUBMITTED BY: Jack Pratt, Jr. **CLEARANCES:** Todd Parton
Mayor City Manager

EXHIBITS:

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$0	\$0	\$0	

PAYMENT TO BE MADE TO:
REVIEWED BY THE FINANCE DEPARTMENT:

SUMMARY STATEMENT

The increasing temptation from the proliferation of video gambling machines in bars and restaurants can be alarming. Kerrville needs to discuss this issue and the social costs that the huge expansion in video poker and other gaming devices may have on the community and accomplish this with a citizen's advisory council.

RECOMMENDED ACTION

Establish that video gambling machines and activities are issues of serious concern to our community, determine that a citizen's advisory committee should be created to investigate these issues and provide a report to the City Council, and direct that the creation of a citizen's advisory committee be placed on the next City Council agenda scheduled for March 8, 2016.

Agenda Item:

5B. Budget and economic update. (staff)

City of Kerrville
Month ending January 31, 2016
 (Month 4 of FY2016)

	Current Month	Year To-Date	Budget @ 33.33%	Prior Year To-Date	change from prior year
General Fund					
Total Revenues	\$ 3,818,912	\$ 9,182,556	37.35%	\$ 10,776,509	-14.79%
Property tax	\$ 2,359,454	\$ 4,150,135	46.71%	\$ 5,876,362	-29.38%
Sales tax	\$ 512,563	\$ 2,033,124	32.51%	\$ 1,996,325	1.84%
Total Expenditures	\$ 2,228,753	\$ 7,726,326	31.42%	\$ 7,581,594	1.91%

Water and Sewer Fund					
Total Revenues	\$ 827,511	\$ 3,796,364	32.33%	\$ 2,971,130	27.78%
Water Sales	\$ 342,441	\$ 1,795,813	32.13%	\$ 1,613,466	11.30%
Sewer Service	\$ 415,528	\$ 1,732,012	32.00%	\$ 1,717,887	0.82%
Expenditures	\$ 686,654	\$ 3,207,902	27.32%	\$ 3,718,904	-13.74%

Hotel/Motel:					
Revenues	\$ 62,391	\$ 331,536	32.54%	\$ 309,237	7.21%
Expenditures	\$ -	\$ 227,850	22.54%	\$ 454,474	-49.87%

Community Investment Plan	Budget	Current Month	YTD Expense	Budget Balance
Jefferson Lift Station	\$ 6,389,793	\$ 1,175	\$ 5,961,087	\$ 428,706
Ridgewood Transmission Line	\$ 3,625,000	\$ -	\$ 3,227,047	\$ 397,953
Broadway Lift Station	\$ 500,000	\$ 3,800	\$ 362,235	\$ 137,765
River Trail	\$ 6,000,000	\$ 57,290	\$ 4,420,614	\$ 1,579,386
Louise Hays & Lehman/Monroe Park	\$ 2,683,915	\$ 6,465	\$ 2,630,581	\$ 53,334
Athletic Complex	\$ 10,500,000	\$ 66	\$ 66	\$ 10,499,934

New Permits Issued:			Housing (January)		
	Res	Com	<i>Local:</i>		
Oct	11	0	555 active residential listings; 44 residential sales January 2016		
Nov	5	0	\$10,678,366 total residential sales dollars for January 2016		
Dec	6	0	\$10,678,366 total residential sales dollars Y-T-D for 2016		
Jan	8	0	(Source: Kerrville Board of Realtors)		
Feb					
Mar					
Apr			Unemployment: (December)		
May			National	4.8%	
June			Texas	4.5%	
July			Local	3.4%	
Aug			Consumer confidence: (January)		
Sept			National	98.1	down 5.49% 2015
YTD	30	0	Texas	117.9	up 1.11% over 2015
			<i>(Sources: State Comptroller/Workforce Alamo)</i>		

Agenda Item:

6A. Planning and Zoning Commission. (staff)

PLANNING AND ZONING COMMISSION

	<u>Telephone</u>	<u>Orig. Appt. Date</u>	<u>Re-Appt. Date</u>	<u>Exp. Date</u>
WALLER, ROBERT 33 Antelope Trail Chair	792-6088 (H) 896-2950 (O)	07-09-13	01-13-15	01-01-17
HARMON, GARRETT 701 Lee Street Vice-Chair	895-4510 (O) 285-2151 (C)	06-25-13	01-13-15	01-01-17
BARNETT, DON 3 Antelope Trail	739-6822 (C)	01-12-16		01-01-18
MALONE, DOYLE 208 Spring Mill Dr.	257-8755 (H)	01-12-16** 07-23-13*		01-01-18
MORGAN, WILLIAM 1744 Glen Road	739-9655 (O) 257-6263 (H)	01-22-13	01-13-15	01-01-17

ALTERNATES:

VACANT 01-01-18

ZUBER, RUSTIN 895-2829 (O) 12-10-13 01-13-15 01-01-17
112 Harmon Way 895-4913 (H)

COUNCIL LIAISON:
Bonnie White 896-6679 (O)
402 Forest Ridge Dr. 792-6679 (H)

CITY STAFF:
Trent Robertson 258-1184 (O)
City Planner

Qualifications: At least four of the regular members shall be residents and eligible voters of the city; one regular member may reside in the city's extraterritorial jurisdiction (ETJ) and must be an eligible voter of Kerr County. At least one alternate member shall be a resident and eligible voter of the city; one alternate member may reside in the city's extraterritorial jurisdiction (ETJ) and must be an eligible voter of Kerr County.

Powers and Duties: 1. Shall formulate and recommend to the city council for adoption a Comprehensive Plan for the orderly growth and development of the city and its environs. On a yearly basis the commission shall review and if necessary recommend such changes in the plan as it finds will facilitate the movement of people and goods, and the health, recreation, safety and general welfare of the citizens of the city.

2. Shall formulate a zoning plan (ordinance) as may be deemed best to carry out the goals of the Comprehensive Plan; hold public hearings and make recommendations to the city council relating to the creation, amendment, and implementation of zoning regulations and districts as provided in state law.
3. Shall exercise all powers of a commission as to approval or disapproval of plans, plats, or replats as set out by state law and the city's subdivision regulations.
4. Shall initiate for consideration at public hearings, proposals for the original zoning of annexed areas or for the change of zoning district boundaries on an area wide basis.
5. Shall consider and take appropriate action, upon written request, variances as prescribed to the city's subdivision and sign regulations.
6. Shall from time to time recommend such changes to the subdivision regulations, sign regulations, and any other ordinance the city council assigns to their review that will facilitate the general health, safety and welfare of the citizens of the city.

Term of Office: Two years. No regular member shall serve more than three consecutive full terms on the Commission without having at least one full year off the Commission between terms.

Quorum: Three (may include an alternate member but only where substitution for and acting as a regular member)

Number of Members: Five regular members and two alternates.

Meeting Time & Place: First and third Thursdays, 4:30 p.m., City Hall; Council Chambers.

Absences: Any member who is absent from twenty-five percent (25%) of the board's regular meetings during any twelve (12) month period, or who is absent from any three (3) consecutive regular meetings, shall be considered for removal by the city council. The staff member has the responsibility of reporting a member's non-attendance to the city council in writing, and the city secretary shall notify the board member in writing that their non-attendance has been reported to the city council. However, a member whose absences are directly related to a medical or family emergency may seek consideration from the board upon which they serve to qualify such absences as excused.

Established by: Minutes of 12-18-44 Council meeting; amended by Ordinance Nos. 1979-37, 1987-24, and 2008-24 (which deleted from Code of Ordinances book Chapter 82 – Article II – Sections 82-31 through 82-36 and rolled into Zoning Code which is not codified)

* Appointed as alternate

** Appointed as full member

Revised: January 29, 2016