

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
February 16, 2016

On Tuesday, February 16, 2016, the Library Advisory Board meeting was called to order by Chairperson Jane Smith at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Jane Smith	Chairperson
David Lipscomb	Vice-Chairperson
Astrid Box	Board Member
Marty Lenard	Board Member
Matthew Miller	Board Member

EX-OFFICIO MEMBERS PRESENT:

Gary Stork	City Council Member
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STAFF PRESENT:

Laura Bechtel	Library Director
Danielle Brigati	Assistant Library Director
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

T. David Jones
Jennifer Reiley

1. VISITOR/CITIZENS FORUM:

David Jones addressed the Library Advisory Board regarding his tenure on the Library Advisory Board. Mr. Stork thanked Mr. Jones for his service on the Library Advisory Board. Ms. Smith thanked Mr. Jones on behalf of the Library Advisory Board for his service.

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on November 17, 2015.

Mr. Lenard moved to approve the minutes. Mr. Lipscomb seconded the motion and it passed 5-0.

3. CONSIDERATION AND POSSIBLE ACTION:

3A. Appointment of Library Advisory Board Chair and Vice-Chair (staff)

Mr. Lenard nominated Ms. Smith as Library Advisory Board Chair. Ms. Box seconded the motion and it passed 4-0 with 1 abstention.

Ms. Box nominated Mr. Lipscomb as Library Advisory Board Vice-Chair. Mr. Lenard seconded the motion and it passed 4-0 with 1 abstention.

4. INFORMATION AND DISCUSSION:

4A. Kerr Regional History Center update (staff)

Ms. Bechtel provided preliminary plans from the office of Peter Lewis Architect to the Library Advisory Board. Ms. Bechtel reviewed the plans with the Library Advisory Board. Mr. Lipscomb asked what the plans were for staffing and hours. Ms. Bechtel said that library staff operates the History Center 3 days a week and that expanded days and hours will be looked at. Ms. Bechtel informed the Board that the Remschel-Deering Trust contributed the funds for the renovation. Mr. Lenard inquired into the bid process; Mr. Stork informed the Board of the City's bidding process. Mr. Stork said he expected a possible fall completion for the project.

4B. Monthly Update by Library Director (staff)

Ms. Bechtel reported the January statistics to the Library Advisory Board. The library had 9,332 patrons and 8,212 checkouts at the end of January. The library had 6,957 visitors in January. Ms. Bechtel reported the Fiscal Year statistics to the Board – 31,875 checkouts and 26,386 visitors. Ms. Bechtel presented the Board with the number of Kerr County library cards purchased and the breakdown of patrons by residence. Ms. Bechtel presented the

financial statements and revenue report for the library and History Center. Janitorial service and the replacement of a Library furnace were discussed. Mr. Stork recognized the annual contribution of the Friends of the Library; Ms. Bechtel informed the Board of how the funds were utilized by the Library.

4C. Update on Friends of the Library activities (Jane Smith)

Ms. Smith reported that the Friends of the Library are a growing organization and informed the Board of efforts to include the Life Members in raising funds. The source of book donations for the store was discussed, with the primary source being community members. Ms. Smith announced that Friends volunteers contributed over 900 hours to the store. Ms. Smith reported on the Friends of the Library writing contest. Mr. Lipscomb asked how the new facility has affected the revenues raised by sales; Mr. Jones and Ms. Smith reported that it has improved. Mr. Miller inquired into the security of donations. Ms. Smith spoke to how the Friends clear donations each week and Ms. Bechtel reported that donations for the Friends may be left in the Library with staff.

4D. Next scheduled Library Advisory Board meeting – March 15, 2016

5. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Ms. Bechtel announced that the Blind Date with a Book program is underway at the Library.

Ms. Bechtel announced that the Coloring Group will meet on the third Thursday of each month at 6 p.m. Ms. Bechtel announced that the bimonthly craft group will stamp gift bags and cards.

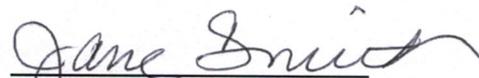
Ms. Bechtel announced the Read Across America Day program will be held on Saturday, March 5th.

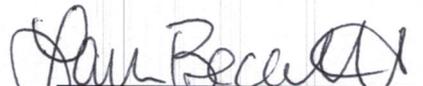
Mr. Stork invited the board to view the Stuffed Animal Sleepover slideshow on the City website.

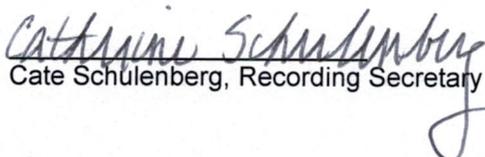
6. **ADJOURNMENT**

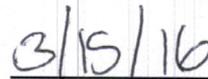
Mr. Lenard moved to adjourn the meeting and Mr. Lipscomb seconded. The Library Advisory Board adjourned at 3:45 p.m.

APPROVED:


Jane Smith, Chairperson


Laura Bechtel, Library Director


Cate Schulenberg, Recording Secretary


Date minutes approved & signed