

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
March 15, 2016

On Tuesday, March 15, 2016, the Library Advisory Board meeting was called to order by Chairperson Jane Smith at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Jane Smith	Chairperson
David Lipscomb	Vice-Chairperson
Astrid Box	Board Member
Marty Lenard	Board Member
Matthew Miller	Board Member

EX-OFFICIO MEMBERS ABSENT:

Gary Stork	City Council Member
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STAFF PRESENT:

Laura Bechtel	Library Director
Danielle Brigati	Assistant Library Director
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

Tom Moser

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on February 16, 2015.

Mr. Miller moved to approve the minutes. Mr. Lenard seconded the motion and it passed 5-0.

3. INFORMATION AND DISCUSSION:

3A. Kerr Regional History Center update (staff)

Ms. Bechtel announced that the renovation project was currently out for bid and a mandatory pre-bid meeting was held that morning at the Kerr Regional History Center. Ms. Bechtel said the bid opening will be held March 29 and is scheduled to be awarded at the April 12 City Council meeting. The project is expected to last 90 days. The scope of work to be completed was discussed.

3B. Monthly Update by Library Director (staff)

Ms. Bechtel reported the February statistics to the Library Advisory Board. The library had 9,383 patrons and 7,574 checkouts at the end of February. The library had 7,390 visitors in February and librarians answered 1,318 reference questions. Ms. Bechtel announced that the AARP Tax Aide volunteers were at the Library assisting residents in filing taxes; 707 residents were assisted in February. Ms. Bechtel reported the Fiscal Year statistics to the Board – 39,319 checkouts, 4,520 questions answered, and 50 Born to Read bags. Ms. Box inquired into the high circulation statistics from FY2011. Ms. Bechtel said that the numbers may not be accurate due to a corrupted file in the old circulation system and Mr. Lipscomb said the library encouraged individuals to check out materials prior to the renovation. Ms. Bechtel presented the Board with the number of Kerr County library cards purchased and Read2Win program statistics. Ms. Bechtel presented the financial statements and revenue report for the Library and History Center. The rental procedures for the gazebo were discussed. Mr. Lipscomb inquired into the home delivery program that was in place prior to the renovation. Discussion occurred into how the program was run in the past.

3C. Update on Friends of the Library activities (Jane Smith)

Ms. Smith provided newsletters to the members of the Board. Ms. Smith reviewed the programs outlined in the Friends newsletter and announced that the Friends will be participating in the Big Give again this year. The

majority of the donations received by the Friends are from the community and the Friends had recently received a donation of over 2,000 books.

3D. Next scheduled Library Advisory Board meeting – April 19, 2016

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

Mr. Lenard announced that Easterfest would be held Saturday, March 26 at Flat Rock Park.

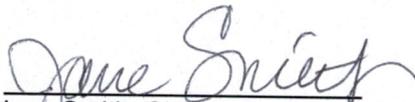
Ms. Bechtel announced the Spring Break activities. The movie *Minions* was being screened in the Teen Room. Two story times would be held Wednesday, including an afternoon story time. The craft program for children on Thursday would be to build a robot.

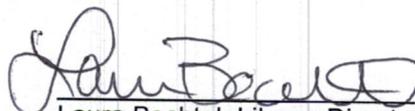
Ms. Bechtel announced that the Library would be closed Good Friday through Easter.

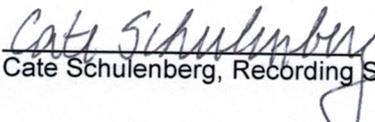
5. **ADJOURNMENT**

Mr. Lenard moved to adjourn the meeting and Mr. Lipscomb seconded. The Library Advisory Board adjourned at 3:28 p.m.

APPROVED:


Jane Smith, Chairperson


Laura Bechtel, Library Director


Cate Schulenberg, Recording Secretary

4/19/16
Date minutes approved & signed