

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
NOVEMBER 19, 2015

On Thursday, November 19, 2015 the Parks and Recreation Advisory Board meeting was called to order by Diane McMahon, Vice-Chair at 8:19 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Diane McMahon, Vice-Chair; Meg Scott-Johnson, Bedford Mitchell, James Gardner, Jay Munson, Jacklyn Kayne, Ed Wallace

ABSENT MEMBERS:

Bill Muse, Chair

STAFF PRESENT:

Malcolm Matthews, Director of Parks and Recreation; Tina North, Office Manager

CALL TO ORDER

1. VISITOR / CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on September 17, 2015. Mr. Gardner motioned to approve minutes; motion was seconded by Meg Scott-Johnson and passed 7-0.

3. INFORMATION AND DISCUSSION:

3A. Updates on Projects and Programs: Mr. Matthews gave a presentation and spoke on the following: Family Fright Night – held on October 31<sup>st</sup> in Kerrville-Schreiner Park was very successful with over 1600 attendees. Living with Wildlife Neighbors Workshop – at the request of the Mayor, Parks and Recreation worked closely with the Texas Parks and Wildlife Department to put together an urban wildlife workshop seminar held at the Upper Guadalupe River Authority auditorium on November 10<sup>th</sup> that included sessions designed for residential management practices of deer, feral hogs, waterfowl, and bats. Texas Recreation and Parks Society Central Regional Workshop - this two day workshop started on Thursday, November 12<sup>th</sup> with instructional/training sessions at Kerrville-Schreiner Park held by the Texas Parks and Wildlife Department. These instructional trainings were designed to train instructors, program leaders and educators on how to teach students ages 11-17 the basic skills of bow hunting and fishing. Kraftsman Playground and Park Equipment Inc. hosted a pre-workshop social Thursday evening at the Louise Hays Park Fountain Plaza. On Friday, November 13<sup>th</sup> the all-day TRAPS Central Region Workshop was held at the *Inn of the Hills Resort & Conference Center*. The workshop included guest speakers in customer service, aquatic programs, surveying design, surface water quality, how to survive a capital project, and many more parks related programs. Approximately 150 registrants, speakers, and exhibitors were in attendance. Construction - River Trail extension (Lowry Connection) is six weeks into construction with target completion in March 2016. The large oak that is located in Lowry Park is fenced and will be protected

throughout the construction of the project. Youth Sports Complex - 90% plans are ready for review after the Thanksgiving holiday. The complex will utilize potable water for concessions, drinking fountains, and restrooms and be available initially for turf watering. Future plans are to extend effluent water service to the complex for irrigation. Up Coming Events - Mr. Matthews announced the following upcoming events; Annual Bow Hunt - Nov. 27<sup>th</sup> thru Dec. 13<sup>th</sup> in Kerrville-Schreiner Park; Night in Whoville - Dec. 12<sup>th</sup> in KSP; Parks and Recreation Board Meeting - Dec. 17<sup>th</sup>; and the Daddy Daughter Dance - Feb. 13, 2016 at the Dietert Center.

- 3B. Review of Parks Regulations: Mr. Matthews followed up on last month's discussion regarding the amendment to city ordinances pertaining to parks. An additional ordinance change that the city council may consider is to prohibit the use of drones within the city limits and city parks. The feeding of wildlife within city parks will most likely remain a park regulation in specific areas (presently Kerrville-Schreiner Park is the only city park that bans feeding of wildlife). There was no comment on these by the Board.
- 3C. Director's Report: Mr. Matthews distributed a handout and spoke on the FY15 Parks and Recreation Department Performance Measures final report.
4. ITEMS FOR FUTURE AGENDA:  
Park Regulation Amendments
5. ANNOUNCEMENTS OF COMMUNITY INTEREST:  
Meg Scott – Johnson made an announcement and suggestion to the Board that holiday gift cards should be sent to all staff in the Parks and Recreation Department to commend the staff and show appreciation for a wonderful year. The Board concurred. Staff will provide Ms. Scott-Johnson with a list of all department employees.

Jay Munson left at 9:35 a.m.

6. ADJOURNMENT:  
Jacklyn Kayne moved to adjourn; motion seconded by Mr. Wallace and passed 6-0. Meeting adjourned at 9:40 a.m.

APPROVED: *Diane McMahon*  
Diane McMahon, Vice-Chair

DATE: 12/17/15

ATTEST: *[Signature]*  
Malcolm Matthews, Director of Parks and Recreation

RECORDING SECRETARY: *Tina North*  
Tina North, Office Manager