

**PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING**

**KERRVILLE, TEXAS  
JANUARY 21, 2010**

On Thursday, January 21, 2010, the Parks and Recreation Advisory Board meeting was called to order by Chairperson Castillo at 8:30 a.m. in the City Hall Council Chambers.

**MEMBERS PRESENT:**

Claudio Castillo	Chairperson
Rustin Zuber	Vice-Chairperson
Diana Bock	Board Member
Jim Gardner	Board Member
Diane McMahon	Board Member
Bob Petty	Board Member
Scotty Schmerber	Board Member
Stacie Keeble	City Council Liaison

**ABSENT MEMBERS:**

Misty Blevins	Board Member
---------------	--------------

**STAFF PRESENT:**

Malcolm Matthews	Director of Parks & Recreation
Kristine Ondrias	Assistant City Manager
Ashlea Boyle	Aquatics/Special Events Supervisor
Debra Lenard	Office Manager, Kerrville-Schreiner Park
James Lynch	Lead Ranger, Kerrville-Schreiner Park
Keith Fox	Superintendent of Parks
Don Jackson	Supervisor of Facilities & Special Projects
Teri Kinsey	Administrative Secretary

**VISITORS:**

Lisa Nye-Sallidin	Previous Parks Board Member/Owner of Hill Country Bicycle Works
-------------------	---

**CALL TO ORDER**

**1. VISITOR/CITIZENS FORUM:**

None.

**2. APPROVAL OF MINUTES:**

2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on November 19, 2009.

Mr. Petty moved to approve the minutes of November 19, 2009 as presented; motion was seconded by Mrs. McMahon and passed 7-0.

**3. DISCUSSION AND POSSIBLE ACTION:**

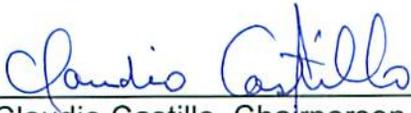
3A. Board Governance and Attendance Policy

Mr. Castillo stated how important it is for board members to be in attendance. Mr. Matthews gave an overview of the Procedural Rules for Kerrville City Boards and discussed the attendance policy, the importance of attending each meeting, and the board's options in determining excused/unexcused absences. The Procedural Rules are adopted by and put forth by the city council and can not be changed by the board. Mr. Matthews discussed ways to handle meetings that may cause a conflict due to spring break and holidays and discussed how members can inform staff when they know they will not be able to attend a meeting and how staff will proceed if a quorum will not be met.

- 3B. Update on the Doyle School Community Center Foundation  
Mr. Matthews reported meeting with the DSCCF Board weekly over the past month to discuss the future of that facility. Mr. Matthews stated staff is working with the DSCCF Board to draft a strategic/funding plan that would then be presented to city council for consideration to move forward with the project. Design and construction estimates are being worked on simultaneously.
- 3C. Update on Carver Park  
Mr. Matthews stated the department is currently working on phase two which includes a walking trail, sprayground, utility extensions, parking, and access. Request to award a contract for construction of the sprayground will go before the city council on January 26<sup>th</sup>. Mr. Matthews expressed his desire to conduct yearly tours of the various parks to have a more "hands-on" knowledge of facilities and topics by the board.
- 3D. Code of Ordinances Chapter 74 Parks & Recreation in reference to park behavior, alcoholic beverages, vehicle cruising and loud music (Zuber)  
Mr. Zuber stated this item came before the board in November prior to Mr. Matthews being hired by the city and wanted his opinion on the subject. Mr. Zuber stated at the last meeting the board agreed that the issues of cruising and loud music were addressed in the ordinance. The ordinance permits alcohol at all parks excluding Kerrville-Schreiner Park, which the board discussed wanting to change. Mr. Zuber requested the board consider allowing alcohol in the parks with permit only (excluding KSP). Mr. Matthews discussed his experiences with restricting alcohol in parks and stated he would meet with the city attorney and discuss options available. Mrs. Bock stated the issue of cruising will be dealt with through the master plan when the roads are reconstructed. Mr. Petty moved to do away with the restriction at Kerrville-Schreiner Park on alcohol consumption to be consistent with the alcohol consumption rule for all the other parks; motion was seconded by Mr. Schmerber and passed 6-1.
- 3E. Bicycle Paths (McMahon)  
Ms. McMahon asked staff to consider adding bicycle paths in the parks and throughout the city. Mrs. Nye-Salladin discussed the outcome of a previously proposed bicycle plan through the transportation plan. The plan had been removed from the transportation plan and moved to the parks master plan both of which are part of the city's comprehension plan. Bicycle paths have been put in place on the Francisco Lemos bridge as well as on Holdsworth Drive. Mrs. Nye-Salladin discussed new sidewalks going in and the issues with mailbox placement that hinders full use of the sidewalk and the addition of a bicycle lane since the mailboxes hang over into the street. Mr. Matthews stated staff could concentrate on what can be done in the parks and also discuss with Public Works Department on what can be done on the streets, but feels the emphasis will fall back to TxDOT on their roadways and the transportation department. Mrs. Keeble suggested Ms. McMahon bring the issue before council to possibly direct Public Works staff to keep bicyclist in mind when constructing new roads.
- 3F. Next scheduled Parks and Recreation Advisory Board meeting – February 18, 2010.  
Mr. Petty requested checking the March meeting in lieu of spring break.

4. **ADJOURNMENT**

Mrs. Bock moved to adjourn the meeting; motion was seconded by Mr. Zuber and passed 7-0.  
Meeting adjourned at 9:47 a.m.

APPROVED:   
Claudio Castillo, Chairperson

DATE: 1/21/10

ATTEST:   
Malcolm Matthews, Director of Parks & Recreation