

**PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING**

**KERRVILLE, TEXAS  
MARCH 25, 2010**

On Thursday, March 25, 2010, the Parks and Recreation Advisory Board meeting was called to order by Chairperson Castillo at 8:33 a.m. in the City Hall Council Chambers.

**MEMBERS PRESENT:**

Claudio Castillo	Chairperson	Diane McMahon	Board Member
Rustin Zuber	Vice-Chairperson	Bob Petty	Board Member
Misty Blevins	Board Member	Scotty Schmerber	Board Member
Diana Bock	Board Member	Stacie Keeble	City Council Liaison

**ABSENT MEMBERS:**

Jim Gardner Board Member

**STAFF PRESENT:**

Malcolm Matthews, Director of Parks & Recreation	Chuck Storms, Kerrville-Schreiner Park Supervisor
Ashlea Boyle, Aquatics/Special Events Supervisor	Keith Fox, Superintendent of Parks
Debra Lenard, Office Manager, Kerrville-Schreiner Park	Jimmy Lynch, Lead Park Ranger
Yoncy Edmonds, Recreation Coordinator	Dorothy Miller, Executive Secretary

**VISITORS:**

Susan Sander

**CALL TO ORDER**

**1. VISITOR/CITIZENS FORUM:**

None

**2. APPROVAL OF MINUTES:**

2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on February 18, 2010. Mrs. McMahon moved to approve the minutes as amended; motion was seconded by Mr. Petty and passed 7-0.

**3. INFORMATION AND DISCUSSION:**

3A. Presentations on spring and summer Parks and Recreation programs – 2010

Mr. Matthews stated Parks staff will give presentations on spring and summer programs. Mrs. Boyle distributed a draft of the Parks brochure (which also includes activities at the golf course and library) and discussed upcoming aquatic programs and special events. Mrs. Boyle is currently in the process of hiring summer staff and preparing for training of lifeguards, swimming lessons, and pool/pavilion rentals. Mrs. Boyle also discussed pool admissions fees, opening of the new spray park at Carver Park, and several upcoming events, which will be listed in the Parks brochure.

Mr. Edmonds discussed upcoming athletics activities including spring, summer, and fall adult softball leagues and tournaments, summer gym program for kids and adults at Tivy High School, summer camp at Kerrville-Schreiner Park, and the regional TAAF (Texas Amateur Athletic Federation) track meet.

Mr. Matthews discussed the upcoming opening of the Kroc Center and stated the Parks and Recreation Department is working to provide services that are not in competition with the Kroc Center and other local non-profit groups, as well as fill in the gaps.

Mrs. Lenard distributed and discussed the Kerrville-Schreiner Park fee schedule, which includes rentals of cabins, mini cabins, the park cabin and the ranch house; the group recreational hall and group dining hall (surrounded by mini cabins); tent sites and RV sites with full hookups. Mrs. Lenard reported the park was 92% reserved for spring break; 87% reserved for the upcoming Easter weekend; and 72% reserved for Memorial Day. Mrs. Lenard discussed fees and recovery costs and stated staff looks at market survey

and cost analysis every few years. KSP office staff also process registrations and payments for the various activities they sponsor and also host a butterfly garden.

Mr. Zuber suggested having a tour of KSP separate from the tour of all the city parks in order to tour the entire park and get a better view of all its amenities. Mr. Matthews stated the board can decide a preferred date and time for both tours at the next board meeting.

Mr. Matthews reported the Parks and Recreation Department will be holding a neighborhood meeting on Monday, March 29, 2010 at 6:00 p.m. at the Doyle School Community Center to give an overview of the ongoing development of projects currently in progress in that vicinity. To be discussed will be the removal of Martin Pool, development of the utility service center, and the installation of the spray park at Carver Park. Representatives from the Kroc Center will be at the meeting to discuss what they will be offering and Doyle School representatives will also attend and discuss what they are planning with their building. Mr. Matthews stated Parks staff is currently working on walking trails, spray park, and ADA accessibility at Carver Park.

The next project Parks staff will begin working on is the Lytle Park master plan with neighborhood meetings planned for April.

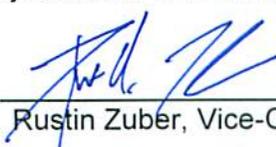
- 3B. Discussion on fishing and water contact activity in Louise Hays and Kerrville-Schreiner Parks  
Mr. Matthews discussed the various activities currently allowed at Kerrville-Schreiner Park and Louise Hays Park. Mr. Matthews stated staff presented City Council with a renewal contract for kayak and canoe rentals and asked Mr. Lynch to give the Board an overview of that concession. Mr. Lynch stated Kerrville Kayak and Canoe concession has two separate contracts, one for each park, and discussed the times of the year rentals are available. Mr. Matthews discussed an incident that recently occurred that has raised concern regarding trot lines and the activities discussed above. There are currently signs in the park that prohibit trot lines, but there is not an ordinance prohibiting them. Mr. Matthews distributed and discussed the waterways ordinance. The Parks and Recreation Department can have park regulations, but cannot impose fines or issue citations without an ordinance or state regulation. The City Attorney and the Parks and Recreation Advisory Board may need to revisit the ordinance. The state regulation per Texas Parks and Wildlife Department states trot lines are prohibited in certain areas and state regulations supersede city ordinances. Louise Hays Park is classified as a community lake per TPWD and trot lines are prohibited in community lakes; however, Kerrville-Schreiner Park is not considered a community lake. Mr. Matthews stated staff is investigating all regulations and enforcement rules and said the main issue is safety. Staff may need to look at fishing as well in the immediate area around the kayak concession. At this time, Mr. Matthews is only requesting feedback from the Board. Mr. Petty asked to put this item on the next agenda for further discussion.

- 3C. Next scheduled Parks and Recreation Advisory Board meeting – April 15, 2010  
Mr. Matthews proposed meeting on April 22<sup>nd</sup> due to appointment of new members. Mr. Petty moved to change the meeting to April 22, 2010 to allow staff to inform new members of their appointment; motion was seconded by Mr. Schmerber and passed 7-0.

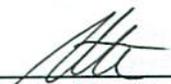
Mr. Matthews asked the Board for a preferred date and time for the park tours. Item will be added to April's agenda and discussed at next meeting.

**4. ADJOURNMENT**

Meeting adjourned at 9:40 a.m.

APPROVED:   
Rustin Zuber, Vice-Chairperson

DATE: APRIL 22, 2010

ATTEST:   
Malcolm Matthews, Director of Parks & Recreation