

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
July 19, 2011

On Tuesday, July 19, 2011, the Library Advisory Board meeting was called to order by Board Member Ms. Moseley at 3:00 p.m. at City Hall Council Chambers, 800 Junction Highway, Kerrville, Texas.

MEMBERS PRESENT:

Judy Carr	Board Member
Diana Martin	Board Member
Janet Moseley	Board Member
Robin Amerine	Mary Elizabeth Holdsworth Library Foundation

EX-OFFICIO MEMBERS PRESENT:

ABSENT MEMBERS:

Kay Hayes	Vice-Chairperson
Jonathan Letz	County Commissioner
Dan Ehrenreich	Friends of the Library
Mike Bowlin	Kerrville Genealogical Society
T. Scott Gross	City Councilmember

STAFF PRESENT:

Kim Meismer	Director of General Operations
Dan Schwartz	Library Director
Rachael McDonnell	Recording Secretary

VISITORS PRESENT:

CALL TO ORDER

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

- 2A. Approval of minutes of the Library Advisory Board meeting held on June 21, 2011.
Ms. Martin moved to approve the minutes of the June 21 meeting; minutes approved as read.

3. LIBRARIAN'S REPORT:

- 3A. Monthly Performance Measures (Daniel Schwartz)

Mr. Schwartz reported on attached forms showing current statistics for the library.

- 3B. History Center Operations

Mr. Schwartz reported that patrons have started coming in and traffic for the temporary space has picked up. They have started using the reservation software with the public computers and that has helped encourage patrons to get their library cards which they can use to access the computers and reserve computer time.

With the start of the library building renovation patrons will not have access to the library parking lot. Patrons are being encouraged to park on Quinlan, at Hastings or at the parking garage on Water Street. Flyers are also being put up at the History Center with this information.

4. FRIENDS OF THE LIBRARY:

- 4A. Update on Friends Activities (Dan Ehrenreich)
Mr. Ehrenreich was unable to attend the scheduled meeting.

5. CONSIDERATION AND POSSIBLE ACTION:

- 5A. Review Periodical Quotes (Mr. Schwartz)
Mr. Schwartz presented information concerning the different bids the library has received concerning periodical subscriptions. Discussion followed concerning bids and providers. Ms. Carr motioned and Ms. Martin seconded to accept quote two (2) from MSSA-Magazine Subscription Service Agency. The motioned passed 3-0.
- 5B. Review Library Fines and Fees Schedule for FY12
Mr. Schwartz made recommendations on a few of the listed fines/fees for FY12. The plan would be for an increase on maximum fines for adult books from eight dollars to twelve dollars, children's books would increase from four dollars to five dollars and CD books would increase from eight dollars to twelve dollars.
For the meeting room there would be just a flat fee of twenty dollars instead of charging multiple fees based on how the room was being used.
Mr. Schwartz is also investigating polices on fines/fees for the loaning out of electronic equipment such as Nooks and Kindles as this is a service the library hopes to offer in the future. Discussion followed concerning some of the listed fines/fees and procedures for notifying patrons of this information. Lost/missing statistics were also asked about and Mr. Schwartz will see about providing that information at the next meeting.
Ms. Carr made a motion to accept FY12 increases to over-due fines concerning books/CD books and meeting room fees and it was seconded by Ms. Martin. The motion passed 3-0.

6. INFORMATION AND DISCUSSION

- 6A. Update on Mary Holdsworth Library Foundation activities (Robin Amerine)
The Foundation unfortunately, will not be a recipient of the Polar Bear Plunge. The Foundation is one of the finalists for the Kiwanis funding and will be making a presentation to the group to show how the money would be used. The monies, if rewarded, will be used for tech services for children's programs at the library.
Ms. Amerine and the Foundation are also focused on the upcoming exhibit Winds and Words of War-WWI an exhibit of original vintage posters and prints From the San Antonio Public Library. They are also asking the public to contribute WWI memorabilia to help connect our community to the exhibit and have had a great response. The exhibit will be shown at the Kerr Arts and Cultural Center with an opening reception where people can come view the exhibits and make donations towards the library renovation project.
- 6B. Update on Library Renovation Project (Dan Schwartz)
Building renovations have officially started July 18th with crews starting on the demolition of the last of 433 Water Street later this week or early next week.
- 6C. Discuss Library Furniture (Diana Martin)
Mr. Schwartz will have a presentation for the Advisory Board at the next scheduled meeting concerning the plans for the library furniture. Then, with their approval, it will be presented to City Council at their August 23rd meeting. By the end of August we will advertise for bids. Bids will then be presented to the Advisory Board on September 20th and to the City Council on September 27th.
- 6D. Update on Changes to Library Advisory Board By-Laws (Kim Meisner)

The proposed By-Law changes: Section 66-34 composition and appointment of the Library Advisory Board members. That we propose to make changes to the following: to allow the City Council to appoint 4 board members and remove that the Commissioner's Court shall appoint 2 board members. The Friends of the Library will continue to appoint 1 board member. It is also proposed that the qualifications of the board members reflect that they be a resident of Kerr County. These changes will be presented to the City Council at their next scheduled meeting July 26th.

6E. Next scheduled Library Advisory Board meeting – August 16, 2011

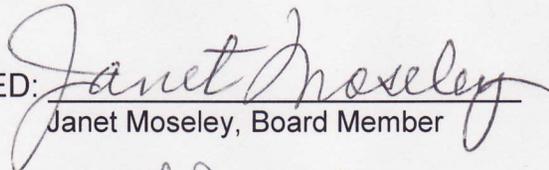
7. ANNOUNCEMENTS OF COMMUNITY INTEREST

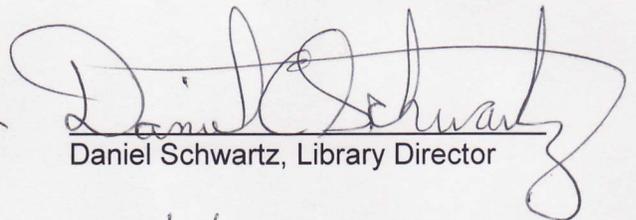
None

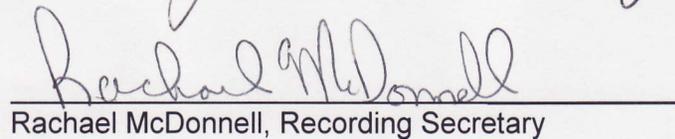
8. ADJOURNMENT

Ms. Carr moved to adjourn the meeting; the motion was seconded by Ms. Martin. The motion passed 3-0. Meeting adjourned at 3:55pm.

APPROVED:


Janet Moseley, Board Member


Daniel Schwartz, Library Director


Rachael McDonnell, Recording Secretary

8/16/11
Date minutes approved & signed