

PARKS AND RECREATION ADVISORY BOARD
MINUTES OF A REGULAR MEETING

Kerrville, Texas
JULY 21, 2011

On Thursday, July 21, 2011, the Parks and Recreation Advisory Board meeting was called to order by Chairperson Zuber at 8:31 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Rustin Zuber, Chair; Diane McMahon, Vice-Chair; Jim Gardner, Dana Cardwell, David Lipscomb, Stephen Roberts, Lisa Nye-Salladin, Susan Sander
Stacie Keeble, City Council Liaison

STAFF PRESENT:

Malcolm Matthews, Director; Ashlea Boyle, Parks and Recreation Manager; Tina Morales, Office Manager

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES:

- 2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on June 16, 2011. Mrs. McMahon moved to approve the minutes. Motion was seconded by Mrs. Nye-Salladin and passed 6-0. Mr. Lipscomb commented that the monthly memo attached to the Parks Board Agenda packet was very informative.

Dana Cardwell arrived at 8:35 a.m.

Stephen Roberts arrived at 8:38 a.m.

3. INFORMATION AND DISCUSSION:

- 3A. Discussion of Tree City, USA Program. The Tree City USA Program had been brought to the board's attention and was placed on the agenda for discussion. Mr. Matthews discussed the concept of the Tree City, USA Program being a national program regarding urban tree planting and maintenance. He stated that while a good program, the City is very hesitant to commit to any new planting programs right now because of the operating budget and dry weather. Mr. Matthews asked Ms. Sander to provide information on what the Tree City, USA Program involves. Ms. Sander explained that her absence from the previous board meeting was due to her attendance at the Texas Merging Communities Workshop in San Antonio where the Tree City USA Program was discussed. The Tree City Program is interested in communicating the value of trees in a community, establishing tree canopy inventories, and identifying impacts to utility costs. Mr. Matthews and Ms. Sander mentioned that there are several groups in Kerrville that are already emphasizing tree programs, such as the Riverside Nature Center, Texas Master Naturalists, Texas Master Gardeners, K-PUB, and the Native Plant Society. With the recent discussion about creating a Keep Kerrville Beautiful program, it may be appropriate to bring these groups together to discuss a coordinated effort regarding tree programs, which trees to use and where, and to gauge the interest locally with these types of programs. Mrs. Keeble commented that Boerne residents are not allowed to plant water using plants such as St. Augustine grass and asked if this is something that the City of Kerrville can implement. Mr. Matthews responded that there are several items a city can establish in a landscape ordinance. There is nothing currently in Kerrville that prohibits someone from planting St. Augustine or any other type of plant and there is no landscape ordinance. Mrs. McMahon asked what would be the lead time to pull the stakeholders together for optimum timing to be ready to start a tree program. Ms. Sander responded that tree planting is best completed in the winter so now would be a good time to get a conversation

going and begin looking at a tree inventory. Mr. Matthews suggested we could approach the stakeholder's over the next few weeks about a discussion session.

3B. Director's Report

1. **CIP Update** - Mr. Matthews distributed the handout Capital Improvements Projects Update and reviewed each of the project's status:
Lytle Park - 90% complete, lighting enhancement and fencing changes will be completed in early 2012. Cailloux Theater - 85% complete, 20 different ADA issues were identified and are being addressed, the City is the owner of the building but it was renovated by the Cailloux Foundation and the Foundation agreed to take on the major construction for the ADA improvements at no cost to the City. Library Roof Replacement - 100% complete, demolition, roof replacement and drainage modification. Library Site Redevelopment - 10% complete, site demolition, asbestos survey, relocation of 433 Water Street Building, utilities, parking, and playground installation. The Streets Division will be working on the new parking, the Parks and Recreation Department will be working on playground, site, and ADA issues. Mr. Matthews announced Mrs. Boyle was selected by the City Manager's office to head-up the groundbreaking for the Library Renovation which is being contracted by J.M. Lowe Construction. Carver Park - 90% complete, walking path and shade arbor will be complete early 2012. Olympic Pool - 0% complete, leak needs to be repaired, funding being requested. River Trail Project - 5% complete, will be installing an experimentation section with excavation methods and different types of construction on Tranquility Island, to be completed in the next month. Singing Wind Retaining Wall Reconstruction - 0% complete, unfunded at this time. Kerrville-Schreiner Park Building Repair - 50% complete, Dining Hall siding replaced and Recreation Hall siding to be replaced late 2011. KSP Trail rework and signage - 30% complete, Mrs. Nye-Salladin's bike group and Chuck Storms and his staff are reworking some existing trails and educational signage. Mrs. Nye-Salladin announces that they will start working on more of the trails in September 2011. Boardwalk Pavilion - complete, installed ADA parking and signage, lighting may be added mid-2012. Tennis Center Landscape - 25% complete, will complete planting in early 2012. Municipal Building Repairs - on going miscellaneous repairs in all City buildings.
2. **Naming policy update** - Mr. Matthews will be presenting the final policy to City Council on July 26th, 2011 which includes the Board's recommendations. The previous discussion with City Council on naming policies was to establish a program that is easy to process. Any requesting party will submit an application to the City, it will then be disbursed to City staff for review, research, and history, a public meeting will be held to receive input, and then a recommendation will be made to City Council for action.
3. **Events** - Mr. Matthews gave an update on events. "Kerrville's 4th on the River" - Headed up by the Kerrville's Young Men Business League, Kerr Market Days, and the City, the event was well attended and deemed a success. The event began in the morning in the downtown area then moved to Louise Hays Park where family activities, concert, and fireworks display were held. Mrs. McMahon suggested that, if possible, the fencing be installed nearer to the event date rather than days before as to not hinder people who want to enjoy the river. Bike Rodeo - was held at the Tivy High School parking lot and was a success with the extensive involvement by Mrs. Nye-Salladin. Movies in the Park - the next event in Kerrville-Schreiner Park will be on July 22nd, the movie will be "Grease" and there will be free popcorn and drinks for a \$1.00. Summer Day Camp - two weeks left. Olympic Pool - closes July 31st. Kid's Triathlon - August 20th at the Olympic Pool. The Tyler Behrens 5K Run - to be held July 30th in Kerrville-Schreiner Park.

Dana Cardwell commented and commended the Olympic Pool staff for handling out of control teenage swimmers.

Mr. Matthews commented on the current evaluation underway by City staff on methods to best handle 5K runs. Holdsworth Drive has been the location of choice by most event sponsors and it was successful until the Kroc Center opened which brought up issues regarding street closures, blocking off business entrances, etc. As more business development occurs on Holdsworth Drive, it is going to get harder to try to accommodate these runs. The City is looking at alternatives on how and where these runs can be held.

Lisa Nye-Salladin and David Lipscomb left at 9:39 a.m.

4. ITEMS FOR FUTURE AGENDA

4A. Approval of minutes for Parks Board Meeting held on July 21, 2011.

5. ANNOUNCEMENTS OF COMMUNITY INTEREST

5A. None.

6. ADJOURNMENT

Mr. Gardner moved to adjourn; motion was seconded by Ms. Sander and passed 6-0.
Meeting adjourned at 9:48 a.m.

APPROVED:  _____
Rustin Zuber, Chairperson

DATE: 10/11/11 _____

ATTEST:  _____
Malcolm Matthews, Director of Parks and Recreation