

PARKS AND RECREATION ADVISORY BOARD
MINUTES OF A REGULAR MEETING

Kerrville, Texas
August 18, 2011

On Thursday, August 18, 2011, the Parks and Recreation Advisory Board meeting was called to order by Chairperson Zuber at 8:36 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Rustin Zuber, Chair; Diane McMahon, Vice-Chair; Jim Gardner, David Lipscomb, Lisa Nye-Salladin, Susan Sander
Stacie Keeble, City Council Liaison

ABSENT MEMBERS:

Stephen Roberts, Dana Cardwell

STAFF PRESENT:

Malcolm Matthews, Director; Tina Morales, Office Manager

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES:

- 2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on July 21, 2011. Mrs. McMahon moved to amend and approve minutes with the following correction, under item 3A, Ms. Sander is mentioned as "Mr. Sander". Motion was seconded by Mr. Gardner to amend and approve and the item passed 5-0.

David Lipscomb arrived at 8:43 a.m.

3. INFORMATION AND DISCUSSION:

- 3A. Discussion on the Proposed FY12 Parks and Recreation Budget. Mr. Matthews gave an update on the city's budget stating that the city's fiscal year runs from October 1st thru the end of September. The Parks & Recreation Department's budget differs from other departments because we are such an outdoor driven operation and weather has a huge impact on our programs, as well as our maintenance and construction schedules. Park Maintenance will have 2 seasonal employees added in FY12 for summer help. The Parks & Recreation Department is recommending only a couple of minor changes in the FY12 fee schedule; the special event application fee will go up to \$30.00 and the sewer dump fee at Kerrville-Schreiner Park will go up to \$25.00. There are a few capital improvements to work on this coming year; water leakage at the Olympic Pool, electrical work at the Louise Hays Park Pavilion and Boardwalk, and also start looking at some older playground replacements citywide. Mr. Matthews stated as time moves on Parks & Recreation will have to look at increasing our maintenance staff to accommodate these upcoming capital improvement projects including the River Trail project. Mrs. Nye-Salladin asked if the money from the EIC is for the River Trail Project and if the City is going to continue with the conceptual plan for Louise Hays Park or will there be any changes. Mr. Matthews' responded that there was a public input process in the past and the City will need to honor that process, but he suggests that we review that plan in the future and amend it if needed. Mrs. McMahon asked the start date for Phase 1A of the River Trail. Mr. Matthews stated the City has started the engineering phase and discussions with TXDOT and the River Authority about the flood and hydraulic issues, and surveying has begun. Construction is not anticipated to begin until the end of the year. Mr. Lipscomb apologized for his late arrival and asked if the Peterson Plaza will be another City park and will the construction of it impact the City budget. Mr. Matthews stated the Cailloux Foundation will fund the construction of the Peterson Plaza and are proposing to retain ownership and maintenance responsibility for the site.

- 3B. Summary of Summer Activities. Mr. Matthews gave a slide presentation on Summer Activities commenting no major changes to our Summer Program this year other than staffing. Historically, the Parks & Recreation Department has had full time employees in charge of recreation programs and special events. It was decided to fill a full time vacancy with two seasonal positions instead. Kim Davis and Sean Gelsone, both teachers from the Kerrville Independent School District, occupied those seasonal positions. Mrs. Davis worked with the summer camp and events and Mrs. Gelsone worked with athletic programs. She will continue in a part time role throughout the year. Having these two positions as part time saved the City approximately 25% of the original full time salary. Mr. Matthews started the presentation with an overview of the Aquatics Programs with a description of the Olympic Pool and a list of its many uses such as swim lessons, adult lap swimming, pool rentals, and open public swimming. The Olympic Pool attendance and revenue this season was affected by the opening of the Kroc Center with their pool, the weather, and the change in the Olympic Pool entry fees. Mr. Matthews suggested that we look at our programs and what more to offer utilizing the size of the Olympic Pool and its safe controllable environment. The Sprayground at Carver Park is included in our Aquatics Program because this activity budgets for the maintenance of this facility. Its operation season is from April thru October. Recreation Programs consist of the Summer Camp held at Kerrville-Schreiner Park. Mr. Matthews suggested that we review the Summer Camp program and update what is offered thru this program. Attendance for the Summer Camp program was down from last year, with less than an average 30 kids per day. In the Kerrville area there are numerous day camp operations and Parks & Recreation may want to consider partnering with some of those programs so that we may offer a better community service based operation. Mrs. McMahon commented and suggested that we offer archery as we did in the past; the children really enjoyed that activity in the past. The Bike Rodeo and Kid's Triathlon are a couple of programs offered through our recreation program with the strong support of Mrs. Nye-Salladin. The City Summer Softball League consisted of 17-20 teams and the Summer Track Program again had low attendance this season and it will be evaluated whether it will continue or not. Parks & Recreation Department was involved with special events that consist of the Family Duck Race with KISD and The Kerrville's 4th on the River, which had 4,000- 5,000 people in attendance over the full day. The Movies in the Park program was held at the Kerrville-Schreiner Park in June, July and August; with an average of 220 people in attendance and the Second Saturday Serenade was held during those months, as well.

Diane McMahon commented and commended Tina Morales, Office Manager for her support and immediate response to any needs of the volunteers at the Butterfly Garden located at Kerrville-Schreiner Park.

4. ITEMS FOR FUTURE AGENDA

4A. Approval of minutes for Parks Board Meeting held on August 18, 2011.

4B. Revisit the Tree City U.S.A. program.

5. ANNOUNCEMENTS OF COMMUNITY INTEREST

5A. Mrs. Nye-Salladin announced the need for volunteers at the Kid's Triathlon to be held Saturday August 20, 2011.

Dan Carroll of High Five Productions will be hosting the Kerrville Triathlon Festival on October 1st & 2nd, 2011.

Lisa Nye-Salladin left at 9:36 a.m.

Rustin Zuber, Chair left at 9:38 a.m.

6. **ADJOURNMENT**

With the exit of Mr. Zuber, Chair, meeting adjourned at 9:38 a.m. due to no quorum.

APPROVED:  _____
Rustin Zuber, Chairperson

DATE: 10/11/11

ATTEST:  _____
Malcolm Matthews, Director of Parks and Recreation