

PARKS AND RECREATION ADVISORY BOARD
MINUTES OF A REGULAR MEETING

Kerrville, Texas
September 22, 2011

On Thursday, September 22, 2011, the Parks and Recreation Advisory Board meeting was called to order by Chairperson Zuber at 8:34 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Rustin Zuber, Chair; Diane McMahon, Vice-Chair; Jim Gardner, David Lipscomb, Lisa Nye-Salladin, Dana Cardwell
Stacie Keeble, City Council Liaison

ABSENT MEMBERS:

Stephen Roberts, Susan Sander

STAFF PRESENT:

Malcolm Matthews, Director; Ashlea Boyle, Parks & Recreation Manager; Justin LaQuey, Parks Operations & Facilities Superintendent; Charles Storms, KSP- Park Supervisor; Tina Morales, Office Manager

1. VISITOR/CITIZENS FORUM:

Britney Jones; Gracie Wagner; Faye Davis; Paula Schukney; Hagi Hagiholam; Tom Myers; Roger Russell; Kim Greenman, Streets Manager

2. APPROVAL OF MINUTES:

- 2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on August 18, 2011. Mrs. Nye-Salladin moved to approve minutes. Motion was seconded by Mrs. McMahon and the item passed 6-0.

3. INFORMATION AND DISCUSSION:

- 3A. Recognition of Volunteers and Sponsors. Mr. Matthews took the podium to introduce the 2011 Volunteer and Donor Recognition Recipients; 1.) Texas Master Naturalists represented by Jim Gardner; The local chapter continues to provide a wonderful service to our community in general and to the Parks and Recreation Department specifically. To help address the wildlife population challenges in Kerrville Schreiner Park, they have built and installed three "water guzzlers" that provide water for wildlife, provided KSP with its annual deer count, and through the efforts of their volunteers, a native plant identification project and the installation of protective cages for tree saplings have been completed. Mr. Gardner accepted the certificate, recognized and gave thanks to some of their members in the audience, Mrs. Wagner, Mrs. Downs, and Mrs. Schucney 2.) Butterfly Garden Volunteer Group represented by Mrs. Wagner; the group has dedicated their time and expertise over the past decade toward the development and upkeep of the Butterfly Garden Theater in Kerrville Schreiner Park, which is a certified Monarch Way Station by Monarch Watch, the national organization based at the University of Kansas dedicated to the protection of the Monarch butterfly. Mrs. Wagner accepted the certificate and stated that it takes a team and she represents the team. Mrs. Wagner thanked the department for the recognition. They are continuing to work and improve the garden by adding more water catchments. 3.) Mamacita's represented by Hagi Hagiholam and Tom Myers; With the reductions associated with the FY11 City of Kerrville budget, it was determined that the 4th of July fireworks expense was just not fundable in light of all the other reductions that were having to be made in the city. Hagi Hagiholam came forward immediately with a 10 year financial commitment of \$100,000 for the fireworks display after the decision was made to eliminate the City funding. His contribution will not only continue the annual tradition of fireworks in Louise Hays Park on the 4th, but has allowed the City to seek competitive multi-year proposals from firework contractors, which has led to a higher

quality and longer duration display. Mr. Hagiholam and Mr. Myers accepted the certificate. Mr. Hagiholam thanked everyone. 4.) Bosworth Company represented by Roger Russell; The company works with the department on the maintenance of heating and air conditioning systems in City buildings, but they have also been the sole sponsor for the summer "Movies in the Park" series since 2010. They have covered all costs associated with movie licenses, which is a copyright requirement for each summer movie showing. As a local business and contractor, Bosworth is always quick to respond to HVAC system failure problems and call-outs at the various city buildings, but their support for our programs is to be applauded. Mr. Russell accepted the certificate. 5.) Hill Country Bicycle Works represented by Lisa Nye-Salladin; HCBW has been the lead sponsor and sole provider of "sweat equity" for the "Kid's Triathlon" and "Bike Rodeo" for 16 years. Through the concerted efforts and passion of Mrs. Nye-Salladin, an extreme amount of work for both events has been required, including the obtaining of sponsorships, volunteers, prizes, setting up the courses, logistics, timing, and marketing. Her immense contribution has created these events and made them successful. Additionally, through the efforts of Hill Country Bicycle Works, the hike / bike paths in area parks are much more user friendly because of their commitment to building / rebuilding trails. Work weekends organized by HCBW have involved numerous volunteers making the trails in Kerrville Schreiner Park and Singing Wind Park more enjoyable and safe for everyone. Mrs. Nye-Salladin accepted the certificate. 6.) Images by Keith represented by Britney Jones; Since 2010, Mike Keith has donated his photography services for the "Daddy / Daughter Dance" and "Supper with Santa" events produced by the department. He kindly takes photos at the events, designs the themed photo templates and prints them for each guest at no cost. Mike takes time out of his personal life to volunteer for these events and brings all of his own material and supplies, and volunteers to set up the photo staging area. The photos taken by Images by Keith at these events are a memorable treasure for each of the participants and their family members. Without his generous donation of time and services, the department would not be able to keep event tickets at a reasonable cost. Ms. Jones accepted the certificate. 7.) City of Kerrville, Public Works / Street Division represented by Kim Greenman; The Public Works / Street Division have provided an invaluable service to the Parks and Recreation Department through their continuous field support. As the City has been challenged to complete projects with limited resources, the Street Division has never turned down a request to help, providing assistance with construction, equipment, supplies, personnel, and expertise. They were instrumental in the completion of the Carver Park and Lytle Park renovation projects over the past couple of years, with their work on site grading, parking lot construction and cut stone placement. At the Boardwalk Pavilion, Streets milled the existing asphalt paving and seal coated, striped and signed the ADA parking spaces. Streets is currently providing assistance to the Parks and Recreation Department at the Library's new playground area and is completing the site grading and new parking at the Library. They are also a key player in special event management, especially when it involves use of street right-a-way, such as 5K runs and parades. Their "can do" attitude not only helps projects get completed quicker and easier, but it makes it a pleasure to work with them as part of the City team. Mr. Greenman accepted the certificate.

Mr. Matthews recognized two groups that were unable to attend today's meeting and receive their certificates; Buzzie's BBQ, owner Buzzie Hughes and Plant Haus II, Trina Cullins. Mr. Matthews informed the board that the Parks & Recreation Department will be awarding recognition again in 2012 and there are a few recipients in mind already. Mr. Matthews proceeded to introduce two City employees and thank them for the work they do; Chuck Storms, KSP-Park Supervisor and Justin LaQuey, Parks Operations & Facilities Superintendent.

- 3B. Review member attendance report. Mrs. Caldwell apologized for her absence at a couple of the board meetings due to lack of communication; she did not realize she had not sent her current email address to Ashlea Boyle, Park Manager. Mr. Matthews asked that board members work with board member Stephen Roberts on excessive absences.

Mr. Matthews gave updates on some of the projects in progress; River Trail Project has been moving along quickly. The Economic Improvement Corporation is continuing to show their support thru action for the River Trail Project and the Louise Hays Park Improvement Project which is having staff start working more diligently on securing easements. Mr. Matthews stated that he will give a presentation this evening to the Riverside Nature Center Board of Directors, as well as, walk the trail and give them an update on ideas for using their parking lot as a trailhead. Mr. Matthews suggested that the Parks and Recreation Department spend the next few months educating property owners and the public on what exactly the River Trail is so that they can see what their opportunities are with the River Trail. Mr. Matthews will schedule the same presentation for the Parks and Recreation Board so that they are able to answer questions from the general public. Library Renovations are underway with the Streets Department's help. Parks and Recreation is working on getting the playground area completed. Weather may play a factor with some of the renovations progress, but staff is working extremely hard on completing this project before the deadline in January 2012. Cailloux Theater has had a change in management. Parks and Recreation is working with them to help with the transition of their staff members. Monthly Report Mr. Matthews asked board members if they had any questions or concerns in regard to updates. FY12 Budget started October 1st; it will basically be a mirror image of last year's budget.

Mrs. Cardwell asked about the 5K run handbook listed on the monthly memo and how the guide lines will be different from the previous years. Mr. Matthews explained the decision in 2009 to stop holding 5K runs at Kerrville Schreiner Park because of the interruption to campers and parking problems. Department heads for the City of Kerrville came together to decide if Holdsworth Drive is an area to consider holding 5K runs, which is now used. This requires, implementing a contraflow lane so that business access is not taken away. This takes a lot of signage and coordination by all involved in the event. Doing this on a regular basis will place too much pressure on Holdsworth Drive, so other places to hold these 5K runs are being reviewed. The handbook will help when coordinators get started on planning these events with options and contact information.

4. ITEMS FOR FUTURE AGENDA

- 4A. Approval of minutes for Parks Board Meeting held on September 22, 2011
- 4B. River Trail Project presentation
- 4C. Director's report and updates

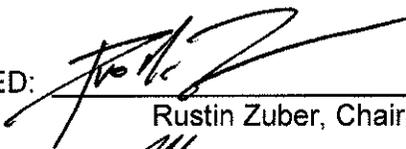
5. ANNOUNCEMENTS OF COMMUNITY INTEREST

- 5A. Residents are encouraged to visit the City of Kerrville website for announcements of community interest.

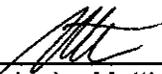
Lisa Nye-Salladin left at 9:35am.

6. ADJOURNMENT

Mr. Gardner moved to adjourn; motion was seconded by Ms. Sander and passed 6-0. Meeting adjourned at 9:48 a.m.

APPROVED: 
Rustin Zuber, Chairperson

DATE: 10-20-11

ATTEST: 
Malcolm Matthews, Director of Parks and Recreation