

LIBRARY ADVISORY BOARD MINUTES  
OF A REGULAR MEETING

KERRVILLE, TEXAS  
November 15, 2011

On Tuesday, November 15, 2011, the Library Advisory Board meeting was called to order by Chairperson Janet Moseley at 3:01p.m. in Council Chambers, 800 Junction Highway, Kerrville, Texas.

MEMBERS PRESENT:

Judy Carr	Vice-Chairperson
Daniel Ehrenreich	Friends of the Library
Diana Martin	Board Member
Janet Moseley	Chairperson

EX-OFFICIO MEMBERS PRESENT:

Robin Amerine	Mary Elizabeth Holdsworth Library Foundation
Mike Bowlin	Kerrville Genealogical Society
T. Scott Gross	City Council Member
Jonathan Letz	County Commissioner

ABSENT MEMBERS:

none

STAFF PRESENT:

Kim Meisner	Director of General Operations
Dan Schwartz	Library Director
Gretchen Atkinson	Recording Secretary

VISITORS PRESENT:

Joe Rogers	Kerrville Genealogical Society
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CALL TO ORDER

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES:

- 2A. Approval of minutes of the Library Advisory Board meeting held on October 18, 2011. Ms. Carr motioned to approve minutes as read; Mr. Ehrenreich seconded the motion. Motion passed unanimously, 4-0.

3. LIBRARIAN'S REPORT:

3A. Monthly Performance Measures

Mr. Schwartz reported the statistics as of end of October 2011. The City's fiscal year started October 1, 2011. He reported the library staff is staying busy. The total number of items out is slowly dropping. Mr. Schwartz stated he believes that number is dropping because people are slowly returning items checked out during the Basket of Books program. He reported 2,200 items were checked out in October and 4,000 items checked out in September. He noted the library was only open for two 2 weeks in October. He reported there were 3,716 patrons with library cards. Staff pulled 383 items to fulfill patron requests/reserves. He stated they are starting construction on the basement and staff will no longer be able to pull patron requests from the basement. Mr. Schwartz reported the public computers were used an average of 37 minutes per hour in October.

**4. FRIENDS OF THE LIBRARY:**

**4A. Update on Friends Activities (Daniel Ehrenreich)**

Mr. Ehrenreich reported the Friends started having meetings in September. He stated the Friends delivered a check to the city for \$200,000 to be used to purchase new furniture for the library. The Friends Board authorized gift for the end of the year. They did not set amount yet, but the amount given in the past was \$23,300 for large print books, Born to Read program, and audiobooks. Mr. Ehrenreich stated the donated amount will most likely be the same this year. He reported the Friends focus will be on putting their collection back in order, moving into a different part of the basement, and resuming their book sales.

**5. CONSIDERATION AND POSSIBLE ACTION:**

**5A. Newspaper article on Library Services and Activities**

Mr. Schwartz reported Mr. Ellenwood had asked to have this item put on the agenda. Mr. Schwartz asked if anyone interested in taking up writing the articles or have suggestions for subject matter since Mr. Ellenwood resigned. Mrs. Moseley asked the board for suggestions. She also asked if Mr. Lipscomb has been asked approached about writing the articles. Mrs. Carr suggested we discuss this again after the first of the year when the new Board members start their term. Mr. Ehrenreich asked if the articles would coincide with the re-opening. He suggested the Friends publicist may be interested in writing an article.

**6. INFORMATION AND DISCUSSION:**

**6A. Update on Mary Elizabeth Holdsworth Library Foundation activities (Robin Amerine)**

Ms. Amerine reported the MELF Board met in September and October. She reported they received a major gift designated for a particular project within the library. She stated they are getting ready to wrap up their Fiscal Year which is based on the calendar year. The two areas the MELF Board would like to focus on in 2012 are the basement of library and landscaping the grounds of the library. They want to make the basement as usable as possible. They would also like to make the grounds inviting and unite the campus. The Foundation is also looking at the kinds of events MELF would like to host this year. One event is the Mad Hatter's Tea Party. She stated they would like to host a dinner in the Fall. She stated the Foundation will continue to solicit funds to help finish the library. She noted this is a tough time for non-profit fundraising due to the economy.

**6B. Update on Library Renovation Project (Daniel Schwartz)**

Mr. Schwartz reported staff is working on moving items out of meeting room so meeting room renovations can start. He reported City staff has been working on the playground, noting most of the items have been installed except the slides and the canopies. He stated the framing is up for Young Adult room and Conference Room. He reported the City signed the contract with Library Interiors for the new furniture. Mr. Schwartz stated colors and fabrics have been picked out with expected delivery in Mid-January. He stated they will start on the parking lot, working from the History Center toward the Library. Councilman Gross reported on his tour of the Library. Mr. Gross suggested teaching people how to relate to the new library, particularly people with e-readers. He stated we may want to devote several articles to the new updates, especially in technology.

**6C. Next scheduled Library Advisory Board meeting – January 17, 2012**

**7. ANNOUNCEMENTS OF COMMUNITY INTEREST**

**7A. Mr. Schwartz reported the Kerrville Genealogical Society will be added to the Information and Discussion section of the agenda starting in January. They will update us on their activities so we can understand what they are doing and any issues they are having.**

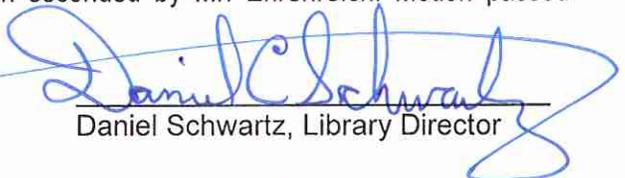
**7B. Mr. Schwartz reported he started November 15, 2010 and has reached his 1 year anniversary as Library Director.**

8. ADJOURNMENT

Mrs. Carr motioned to adjourn the meeting; motion seconded by Mr. Ehrenreich. Motion passed unanimously, 3-0. Meeting adjourned at 3:23pm.

APPROVED:

  
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Judy Carr, Vice-Chair

  
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Daniel Schwartz, Library Director

  
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Gretchen Atkinson, Recording Secretary

1/17/12  
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Date minutes approved & signed