

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
JANUARY 18, 2011

On Tuesday, January 18, 2011, the Library Advisory Board meeting was called to order by Vice-Chairperson Hayes at 4:00 p.m. at City Hall Council Chambers, 800 Junction Highway, Kerrville, Texas.

MEMBERS PRESENT:

Judy Carr	Board Member
Kay Hayes	Vice-Chairperson
John Huddleston	Friends of the Library
Diana Martin	Board Member
Janet Moseley	Board Member

EX-OFFICIO MEMBERS PRESENT:

Mike Bowlin	Kerrville Genealogical Society
T. Scott Gross	City Councilmember
Jonathan Letz	County Commissioner

ABSENT MEMBERS:

STAFF PRESENT:

Daniel Schwartz	Library Director
Kim Meismer	Director of General Operations
Gretchen Atkinson	Recording Secretary

CALL TO ORDER

1. VISITOR/CITIZENS FORUM:

None.

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on November 16, 2010. Mrs. Moseley moved minutes be approved as read. Mrs. Hayes seconded the motion. The minutes were approved as presented.

3. LIBRARIAN'S REPORT:

3A. Monthly Performance Measures/Born to Read Report

Mr. Schwartz reported that the gate count and reference questions being asked are down a little but circulation of materials is up. He reported 33 Born to Read bags distributed in December 2010. He also stated the public computers are full from opening to closing each day.

3B. Update on Integrated Library System implementation

Mr. Schwartz reported the library staff has completed the third session of training on the new Millennium system. He stated he is meeting with staff tomorrow to determine a go live date. The library started accepting paper applications this week to re-register patrons because we were unable to transfer patron data. The staff is trying to get as many patrons entered into Millennium

as possible. Starting January 24th Millennium will be used to check out items and Galaxy will be used for check in only. Will run a report at the end of February to determine which items are still checked out and are possibly lost. The library will completely stop using Galaxy at the end of March. New modules in Millennium will be brought up slowly such as home access to databases, searching databases from our catalog, and a local reference database.

4. FRIENDS OF THE LIBRARY:

4A. Update on Friends Activities (John Huddleston)

Mrs. Hayes introduced Dr. Huddleston. Mr. Huddleston reported the Friends are looking forward to the renovation project and action by Council. He reported they are going to have a Sunday afternoon book sale in February, partly in response to the economy. He stated the success of book sales seems to be tied to the economy; they sell more paperbacks when economy is bad. He stated the Friends remain advocates for the library. He stated he has observed 17 years of different funding process for our library and believes it is critical that the library be adequately supported and funded by the city.

5. CONSIDERATION AND POSSIBLE ACTION

5A. Update on Library Renovation Project – Victoria Wilson, President of the Mary Elizabeth Holdsworth Library Foundation

Kim Meismer updated Board. She stated that City Staff presented a Fast Track renovation plan for the library to Council on January 11 and asked for approval. City Council approved the new plan. She stated we expect to begin renovation in June. At that time, essential services will operate out of 433 Water Street. Essential books will be housed in basement with online reservations for books during June - October provided that system works well. The library will completely close in November and December and remove 433 Water St to River Star Arts & Events Center. She stated the library will have a grand reopening expected in January 2012. She reported Mr. Butt is expediting funds for starting in June. Mr. Bowlin asked if History Center will be affected during the renovation. Mrs. Meismer reported services should not be affected for the History Center. Mrs. Martin asked about \$1.6 million used for Phase 1. Mrs. Meismer said funds were donated for the library. Mrs. Martin asked about additional funding/budget for the library in a budget projection report for fiscal year 2011-2015. Mrs. Meismer reported she did not have that budget in front of her but it is possible the funds were what were expected from Mr. Butt. Dr. Huddleston asked if Carriage House will be removed when 433 Water is removed. Mrs. Meismer stated the Carriage House would not be coming down when 433 Water Street is moved due to lack of funds. Ms. Wilson entered the meeting at that time and reported that the Foundation is changing. Jeana Krause, the Executive Director of the Foundation, is resigning and relocating to Denver in the middle of March. The Foundation is trying to replace her. The Foundation has suspended the capital campaign training for one month while interviewing prospective candidates. At this time there are seven applicants for the position. The Executive Committee has interviewed two candidates and will have final recommendation for Board and hopes to have process completed by end of next week. She reported the Foundation is excited about the fast track plan because it positions the Foundation in good position for fundraising and grant applications.

6. INFORMATION AND DISCUSSION:

6A. Introduction of new members, election of officers, and update on filling expired terms (Kim Meismer)

Mrs. Meismer introduced two new members Judy Carr (city representative) and John Huddleston (Friends of the Library representative). Commissioner Letz reported the Commissioners Court needs to look at the funding of the library since the funding structure has changed and is letting the city decide if they want the county to continue to appoint board members. He stated he suspects there will be a decision or appointment by March. Mrs. Hayes asked if the board could discuss guidelines for appointing board members. She said it is important to have a varied group

to represent the interests of the community (City, West Kerr, Comanche Trace, East Kerr, and the Friends). She said we need to have young people represented on the Board. Mr. Schwartz stated he wants the community to feel comfortable using the library as "the living room of the community" and everyone who uses the library should be able to give ideas so we can have a nice, balanced perspective on what the library needs to do and where it needs to go. Mrs. Martin said we might want to revisit the ordinance in order to get more representation and see about appointing more board members or maybe have shorter term limits and have more turn over and more opinions. Mrs. Meismer stated anyone can apply to serve on Board at any time and Brenda Craig keeps them on file. Ms. Wilson stated there used to be a nine member board to have a broad base of representation. Councilman Gross said the city pre-screens each applicant to try to get a mixed Board. Commissioner Letz stressed the county does not want to pull out but questions if they should have say since the city/county funding is different than in the past. Mrs. Moseley stated she feels funding should not be a sole criteria for representation. Mrs. Meismer provided term expirations at Mrs. Martin's request.

6B. Library of Congress Gateway to Knowledge (Daniel Schwartz)
Mr. Schwartz stated he was contacted in December by the Library of Congress to host "The Gateway of Knowledge, a touring 18 wheeler. The traveling exhibit will be here February 18-19. He stated they are bringing several exhibits such as facsimiles of a Gutenberg Bible, draft copy of the Declaration of Independence, a map that first used the term America from 1507, original artwork of Spiderman, original Jelly Roll Morton score. They will do tours every 20 minutes. Hastings has agreed to partner with us and we will be using the Hastings parking lot. He stated this is a wonderful opportunity to interact with public. We will be doing city press releases and the Library of Congress will do their own press releases two weeks prior to the event. He stated there will have a ribbon cutting with City Council and Commissioners and the State Representative may be there on Saturday. Parking for the event will be available at the library and at Hastings. Mrs. Hayes asked if they have started talking to schools throughout the county. Mrs. Meismer stated the library and city staff are very excited about the event. Mr. Schwartz and the library staff will start contacting schools.

6C. Next scheduled Library Advisory Board meeting – February 15, 2011.

7. ANNOUNCEMENTS OF COMMUNITY INTEREST

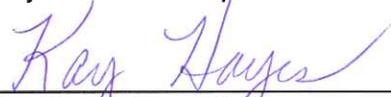
7A. Commissioner Letz read a resolution CR-31938 thanking Kay Hayes for her service on the Library Advisory Board.

7B. Mr. Schwartz introduced Laura Bechtel, the new cataloger. He reported Ms. Bechtel has had experience with Millennium and is becoming an asset to the Library. Ms. Bechtel said she is looking forward to working at Butt-Holdsworth Memorial Library for a long time.

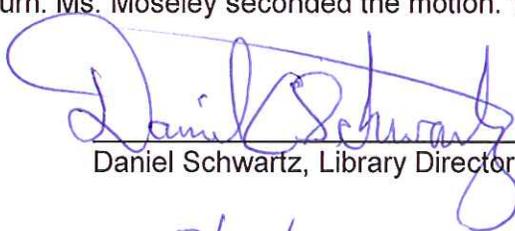
8. ADJOURNMENT

Mrs. Martin motioned for the meeting to adjourn. Ms. Moseley seconded the motion. The meeting adjourned at 4:38pm.

APPROVED:



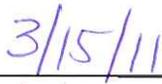
Kay Hayes, Vice-Chairperson



Daniel Schwartz, Library Director



Gretchen Atkinson, Recording Secretary



Date minutes approved & signed